

**GARVESTONE, REYMERSTON & THUXTON
PARISH COUNCIL**

Minutes of meeting on Monday 10th August 2020 virtually by Zoom at 7.30 pm

Present: Cllrs Mr M Garrod, Mrs P Reade, Mrs T Garrod, Mrs C Harris, Mr G Smith, Mr S Smith and Mr L Smith. Also present: District Councillor I Martin, residents and the clerk.

20/94 To receive apologies for absence

None.

20/95 To receive declarations of interest and grant any requests for dispensation as appropriate

None.

20/96 To agree the minutes of the Parish Council held on Monday 6th July 2020

The minutes of the meeting were signed as a true record.

20/97 To receive matters arising from last Parish Council meeting

20/85 Mr Goolden gave an update on footpath issues. On footpath 12 (between The Street, Reymerston and North Green) three obstructions have been removed in response to a request from Mr P Gould who offered to contribute to costs of making the path more accessible for less able-bodied walkers.

- a. The former stile that gave access from The Street has been removed and replaced with a "squeeze stile" by Mr L Smith, Mr Garrod and Mr Goolden, with help in preparing materials from landowner Mr A Long. This enables people and dogs to walk through without any potentially hazardous climbing.
- b. The metal hurdle beside the ditch at the northern end of Mr. Long's property has been removed by him.
- c. The bridge over the deep ditch has been made safer by the addition of extra concrete beams by Mr L Smith and Mr Garrod.

During and immediately after these works being done, several passing walkers expressed their gratitude to the Parish Council for the improvements. Mr L Smith will let Mr Goolden know the costs of the materials and Mr Goolden will then pay this with the money from the member of the public. It was agreed that the Parish Council would write to thank both Mr Long for his work and Mr Gould who has donated funds for their help in improving access in Reymerston.

Mr Goolden has met the owner of Lake View Farm, Thuxton, and with his permission has nailed 6 new way-marker disks to his fences, in order to clarify access options where footpaths 6 and 7 cross.

The Norfolk County Council cutting contractor has mown certain prioritised paths in the parish.

20/98 To receive clerk's report

20/74 Highways have written to the householders about the wooden blocks on the highway verges on both sides of Mattishall Road near the junction with Tanners Green. It was noted that there are other obstructions on the verges along this road. It was agreed that the clerk will clarify where the boundary with the highway lies and what are the rules for putting objects on verges. This information will be put on the website and then this issue will be a future agenda item.

20/99 To receive correspondence

- Norfolk County Council – Konectbus bus services and Covid 19 update – noted.
- Reymerston churchwarden – request for funding for grass cutting of Reymerston Remembrance space – the clerk will ask for clarification of the amount spent this year and funding will be given up to £250.

- Member of the public – request for funding to paint Reymerton phone box – it was agreed to pay up to £50 for maintenance of the phone box.
- Request that the clerk contacts Barnham Broom about re-starting of the mobile PO van – the clerk has emailed and is awaiting a response.
- Member of the public – request for action following traffic incident on Station Lane, Thuxton and removal of markers on verge – it was agreed that the clerk will reply that the Parish Council has done as much as it can in making representations to NCC on the traffic issues at Thuxton and that NCC Highways should be contacted directly about the problems.
- Member of the public – the SLOW sign on Station Lane has been repainted.
- Member of the public – request that the PC ask the householder of another hedge on Dereham Road (Maple Tree House) to cut it back – it was agreed to take no action until the end of the bird nesting season.
- Member of the public – informed of reports to Highways of the road surface at the top of Tanners Green and the fallen school sign.
- Paul Claussen, District Councillor – Briefing on Business and Planning Bill introduced on 25 June 2020.
- George Freeman, MP – letter from Secretary of State, MHCLG on Planning for the Future reforms and link to the MHCLG web page and documents on consultation which is open until 29 October 2020 – agreed to put this as an item on the next agenda.

20/100 To receive members' items

Mr Garrod said SAM2 is due back in the parish. The clerk will contact Yaxham PC to find out where it is. Mr Garrod reported that he is on contact with the Speedwatch Coordinator and Speedwatch will be restarting soon once guidelines for social distancing and safety are in place.

It was suggested that a parish footpath walk could be organised if everyone took responsibility for their own social distancing and risk assessment regarding coronavirus. Mr Goolden will organise this. [Clerk's note: any parish walk needs to be in accordance with government guidelines and a Parish Council risk assessment needs to be done].

Mrs T Garrod reported a broken gate on the footpath crossing of the railway at Garvestone. Mr S Smith said MNR will deal with this.

20/101 To receive items for the next agenda

Remembrance project, halt on MNR at Garvestone, moving the Garvestone phone box to outside the village hall.

20/102 To agree comments to Breckland Council on any new planning applications

3PL/2020/0861/O

Mayes

Reymerton Road (Land South of
Faye Cottage and East of 1 to 10
Reymerton Road)

Outline planning with all matters
reserved for the erection of five
dwellings with garages (one self-
build) **Strong objections:**

does not meet the criteria set out in HOU 05, not rounding off, site is to the other side of a footpath which acts as a boundary to the village, no local need demonstrated, unsustainable, site is a field used for agricultural purposes which is entirely undeveloped, not appropriate in scale to the village. If permission, request size and number of storeys is specified in conditions. The District Councillor was asked to request the application is called in to the Planning Committee.

It was agreed to ask CPRE if they would like to submit comments on this application.

20/103 To note results of planning applications

3PL/2020/0552/D	Mr William Cheetham Land Adjacent to Windy Ridge, Reymerston Road NR9 4QX	Reserved matters application for detached four bedroom house with double garage following outline application 3PL/2018/0575/O Permission
3PL/2020/0610/HOU	Mr and Mrs Chandler Chuckers Cottage, Brakefield Lane, Garvestone	Proposed Garden Room Permission
3PL/2020/0504/F	Mr & Mrs Plummer Penny Meadows, Dereham Road Garvestone	Erection of lodge for parents Permission
3PL/2020/0346/HOU	Mr W Edwards Horseshoe Cottage, Dereham Road, Garvestone	Two storey extension to side, detached garage and new access on to Dereham Road Permission

20/104 To agree submission to Planning Inspectorate on appeal against the decision by Breckland Council to refuse planning permission

Planning reference	Mr & Mrs Ivan & Heather Garrod	The erection of 3 no. dwellings
3PL/2020/0328/O	Land south of Dereham Road, Garvestone	
Appeal reference		
APP/F2605/W/20/3254609		

An email from a member of the public asking that the Parish Council continue to oppose the planning application was noted. It was agreed that the clerk will submit comments to the Planning Inspectorate asking that the appeal be rejected. Mr I Martin will also be submitting comments. Mr Martin drew attention to paragraphs 6.12 and 6.21 in the Planning Appeal Statement and suggested these should be challenged. It should also be mentioned that the land is in agricultural use.

20/105 To decide any submission to Breckland Council in relation to the licensing application for Reymerston Hall

Emails and phone calls have been received from a number of residents objecting strongly to the licensing application for Reymerston Hall. These have been forwarded to councillors in advance or were noted at the meeting. The conditions in the application do not meet the conditions set in the planning permission. Objections relate to numbers of guests, timings, number and types of events and noise. Mr I Martin explained that the licensing and planning are completely separate processes at Breckland Council and no account needs to be taken of planning conditions in deciding a licensing application. It was agreed a representation will be made against the licensing conditions, arguing that the planning conditions were set to avoid public nuisance and need to be met. The clerk will also email Chris Hobson, Principal Development Management Planner at Breckland, making the same point and requesting that consideration be given to aligning the planning and licensing processes.

20/106 To receive an update on the Remembrance project including agreeing wording for the Remembrance space

Mr G Smith gave an update. Much progress has been made. Many thanks are due to the Reymerston residents who have been working on the project including drafting the wording for the Remembrance information boards. This wording includes the names of all the men who died. Any known living relatives are sought (contact Mr G Smith). Mrs T Garrod said she thought the wording was very moving. A shelter has been chosen. It was agreed that councillors and parishioners will install the shelter. Twenty-six trees have been ordered. The trees will need to be watered for the first two years so a watering system may be needed.

20/107 To discuss how to support parish organisations which are in need of new volunteers, particularly Meet & Eat

It was agreed to postpone this item to a future meeting.

20/108 To discuss plans for an alternative to the cancelled VE Day Celebration Lunch

The Grants Officer has said that the funding can be used for an event in May 2021 if spent in advance by 13 March 2021. It was agreed to reschedule the VE Day Celebration Lunch to May 2021.

20/109 To receive an update on the advice from NALC on parish council meetings

NALC strongly advise that parish councillors continue to meet remotely if possible. It was agreed the Parish Council will continue to hold meetings using Zoom for the time being. The meetings for the rest of 2020 will be on 14 September, 12 October, 16 November and 14 December.

20/110 To receive an update on the Offshore Ring Main campaign and decide any action

An update was received and no further action agreed.

20/111 To agree changes to the Financial Regulations to allow electronic payments

This was postponed to the next meeting.

20/112 Financial report

a. To approve receipts and payments

Payments			Net	VAT	Total
Frances Needham	Clerk's pay August 2020	1492	£280.66		£280.66
Frances Needham	Norfolk Pension Fund pension contributions June*, August 2020 (reimbursed to clerk who has paid)	1493	£169.30		£169.30
Nick Kennedy	Internal audit	1494	£100.00		£100.00
Total			£549.96		£549.96

*The payment of £252.46 cheque 1484 only included pension contributions for March, April and May 2020, not also June as recorded in the minutes and monthly finance sheet of 1 June 2020.

b. To report bank balance and reconciliation

The balance of the Community Account at 3/8/20 was £16,044.67 with payments of £528.18 outstanding to 3/8/20 leaving a balance as per cash book of £16,306.49. Of this, £7,900 is the HLF grant for the Garvestone, Reymerston and Thuxton Remembrance Trail.

c. To receive a financial report

The financial report had been sent to councillors before the meeting.

d. To receive the report from the Internal Auditor and agree any action

The report from the internal auditor, Mr Nick Kennedy, was noted. All internal control objectives, procedures and controls are in place and have been met during the year. Mr Kennedy noted one minor matter, that there was no breakdown of clerk's expenses for the payment in January 2020. This has now been rectified.

e. To complete annual review of the systems of financial internal control

Following the report from the internal auditor, this is completed.

f. To approve the Annual Governance Statement

The Annual Governance Statement was approved by the Parish Council.

g. To consider the Accounting Statements

The Accounting Statements were considered.

h. To approve the Accounting Statements by resolution

It was proposed by Mr S Smith that the Parish Council approve the Accounting Statements. This was seconded by Mr G Smith and agreed by all.

i. To ensure the Accounting Statements are signed and dated by the Chairman

The Accounting Statements were signed and dated by the Chairman.

Acceptance of the financial report was proposed by Mr L Smith, seconded by Mr S Smith, all agreed.

The next meeting of the Parish Council will be at 7.30 pm on Monday 14 September 2020 virtually by Zoom. The Chair thanked everybody for attending and closed the meeting at 9.21 pm.

Signed.....

Date.....