

**GARVESTONE, REYMERSTON & THUXTON
PARISH COUNCIL**

Minutes of meeting on Monday 10th February 2020 at Garvestone Village Hall at 7.30 pm

Chair welcomed everyone to the meeting.

Present: Cllrs Mr M Garrod, Mrs P Reade, Mrs C Harris, Mr G Smith, Mr S Smith and Mr L Smith.
Also present: County Councillor E Connolly, District Councillor I Martin (part of the meeting), residents and the clerk.

20/20 To receive apologies for absence

Apologies were received from Mrs T Garrod.

20/21 To receive declarations of interest and grant any requests for dispensation as appropriate

Mr Garrod declared an interest in planning application 3PL/2020/0088/D, land of Dereham Road and said he would leave the room for this item.

20/22 To agree the minutes of the Parish Council held on Monday 13th January 2020

The minutes of the meetings were signed as a true record.

20/23 To receive matters arising from last Parish Council meeting

20/15 Mr G Smith reported back from a meeting he and Mr Garrod attended with Jon Berry of Breckland Council planning, the applicants and architect, and Mr I Martin to discuss planning application 3PL/2019/1542/D at Thuxton Grange. Councillors expressed their concern about the size of the proposed house particularly as outline permission was for a small bungalow. Jon Berry said that all matters were reserved for this outline permission. The applicants said they would revise their plans. Mr Martin was thanked for arranging this meeting. Mr Martin noted that reserved matters are unlikely to be taken to the planning committee.

20/24 To receive clerk's report

19/138 The clerk has met with the member of the public who reported the re-routing of Garvestone Public Footpath FP11 running north from North Green, Reymerston. The footpath as used is in a different place to that shown on the Definitive Map and this could cause problems in the future. The clerk will contact Highways to ask for clarification of what action is being taken to resolve this.

19/185 An application for funding of £500 for a VE Day Celebration Lunch has been submitted to Breckland Council. The clerk will email the district councillors to request their support for the application.

19/199 The flooding on Hingham Road has been reported to Highways who have confirmed they will be taking action.

20/11 Breckland Council have clarified that Section 106 funds cannot be used for footpath maintenance.

20/12 The stile on the Surveyor's land to footpath 11 from The Street, Reymerston has been reported to Highways.

20/14 The clerk has not yet contacted Cathryn Barron about the review of bus services in the Dereham area.

20/14 The clerk has not yet contacted Highways to request a formal review of the problems in Thuxton.

20/25 To receive correspondence

- Ian Martin, District Councillor - report by Breckland Council, Mattishall Ward Councillors
- Electoral Register requests forms for councillors

- Priscilla Bacon Hospice - fundraising information
- Rev Dr Weatherstone - "Please would you thank the parish council for their very generous ruling in favour of partnership working with the three parish churches and their churchyards. The plan to create rewilded areas for the benefit of everyone is excellent and will also in addition to increasing wildlife diversity, reduce the cost of maintenance. I look forward to working alongside the parish council to continue to make best use of our churches and churchyards as community facilities maintained for the benefit of all."
- Mrs Dobson – thanks for grant towards St Margaret's church churchyard upkeep

20/26 To receive members' items

Mrs Harris thanked everyone who attended the litter pick including County Councillor Connolly. Future dates will be put in Group News. There was some discussion about whether to provide refreshments.

Mr G Smith reported that there is again water on the road at the Hingham Road junction, probably arising from a well and also running off a field. The clerk will ask Mr Connolly to take this up with Highways as this junction is an ongoing problem requiring an overhaul of drainage as well as resurfacing.

20/27 To receive items for the next agenda

Remembrance project, rights of way working group, review of policies

20/28 Meeting adjournment – members of the public invited to speak

The chairman reminded members of the public that each person could speak for no longer than three minutes. The following issues were brought up

- A member of the public reported that footpath from Dereham Road to Town Lane (FP8) is very slippery and difficult to use at the Glebe end. This footpath is used for non-leisure purposes eg to get to school. The landowners will be approached about possibly putting down some hardcore and this issue may be brought back to the Parish Council if its help is needed.
- A member of the public reported that the footpath noticeboard outside Garvestone village hall has blown over. Mr Garrod and Mr L Smith will deal with this.
- A member of the public said, in relation to the Norfolk Local Transport Plan and Rail Consultation, that integrating the MNR line into the national rail network would be beneficial to Dereham.
- A member of the public reported that the paving across the entrance to the building site for four bungalows on Dereham Road has been broken up by the site vehicles. It was agreed the clerk will report this to Enforcement and Highways.
- A member of the public said he has reported a blocked drain under the road on Town Lane to Highways four times starting in December and it has still not been cleared. The report numbers will be passed on to the clerk who will chase this up with Highways.
- Mr Ian Martin reported that the Local Plan review is now underway, and said that nominations for the Breckland Chairman's Tea Party were welcomed.
- A member of the public asked that Highways be contacted urgently to request a formal review of the problems at Thuxton and said that the situation had got much worse over the last six weeks, with banks breaking up, BT boxes being damaged and posts being driven over. The suitability of the bridge for the traffic using it was questioned. The member of the public has made thirteen reports to Highways since the last meeting. The chair said that, as agreed at the last meeting, the PC will request a review.

20/29 To agree comments to Breckland Council on any new planning applications

Mr Garrod left the room for this item and Mr S Smith took the chair.

3PL/2020/0088/D

Mrs M Jennings
Land off Dereham Road
NR9 4QT

This application seeks to obtain permission for the scale, appearance and layout of the new dwelling and garage, following outline permission
3PL/2019/0762/O

No objections, request conditions: CPRE light pollution guidelines, work vehicles parked on site

Mr Garrod returned and resumed the chair.

3PL/2020/0102/HOU
3PL/2020/0103/LB

Mr & Mrs Liverton
Church Farm, Dereham Road,
Garvestone

Proposed conversion of existing Garden Room to habitable kitchen and dining areas, internal alterations, removal of dormer and insertion of conservation style rooflights (amended scheme)

Support

3PL/2019/1590/F

Mr Karl Hunt
Rosehaven, Reymerton Road

Demolish of existing garage. Proposed extension to the side of the property, allowing for a new attached garage and 2 additional bedrooms to the upper floor
Plans amended to provide parking

No objections

3PL/2019/1542/D

Mr Cameron Black
Land adjacent Thuxton Grange
Station Road

Reserved matter application for single dwelling following outline permission - 3PL/2018/1309/O
Amended plans - 01A, 02B, 03A, 04A, 06D, 07A and 08A

No objections Vote in favour – 3/2

The clerk explained that only the first application was on the agenda, the others had been notified to the Parish Council too late to go on the agenda but needed to be considered at this meeting. The chair apologised for not pointing out the additional planning applications to members of the public at the start of the meeting and said that in future this will be done.

20/30 To note results of planning applications

3PL/2018/1052/F

Mr & Mrs Simons
New Barn Place,
Dereham Road,
Whinburgh

Construction of a manege (retrospective - altered location and footprint from that approved under 3PL/2015/0948/F)

Permission

3PL/2019/1510/D

IDC Construction Ltd Land off
Dereham Road Garvestone

Reserved Matters application for 4 detached bungalows with detached garages following outline permission 3PL/2018/1049/O

Permission

The clerk reported that the request to call this application in to committee was refused. Mr Martin had hoped to arrange a meeting between councillors, the applicant and planning officers and was in discussion with Jon Berry about the case. Jon Berry had asked the case officer to see the case before it was signed-off. The applicant had submitted amended plans removing plot 4 garage, and the case officer decided that this mitigated the perceived harm and because of this issued the decision notice before Jon Berry saw it. Jon Berry has apologised, via Mr Martin, to the Parish Council for this. It was agreed that the clerk will write to Planning to complain about the handling of this application, copying in Mr Martin.

20/31 To receive an update on village gateways

The clerk has received an update from highways that the signs and gateways are ordered but not yet received at depot.

20/32 To receive an update from the rights of way working group

Mr G Smith reported that Mr Witham has submitted two applications for additions of rights of way to the Definitive Map. Norfolk County Council should have started processing the first of these (Back Lane) but have not yet done so. Mr Witham has asked for the Parish Council's support in writing to NCC to ask that this application be progressed. This was agreed. A possible objection to the second application (Tollers Lane) is that it crosses the MNR line and that this may be unacceptable for safety reasons. Mr Goolden is liaising collating a list of landowners for Mr Witham to assist with the application. The working group will be meeting this week and will report back at the next meeting.

20/33 To receive an update on the Remembrance project

Mr G Smith reported that there is a working group of four people and the group will be meeting next week. Mr G Smith has met with Mr Goolden to discuss possible routes for the trail. Information about the soldiers to be commemorated has not yet been received from Mrs Weatherstone. A further update will be given at the next meeting.

20/34 To discuss whether to hold a parish organisations day

There was discussion about whether to hold a parish organisations day. One option would be to combine this with an existing event such as the Garvestone annual village show or the VE Day celebration lunch. Another option would be to ask the Garvestone Village Hall Committee if they want to organise it. Mr Garrod will discuss this with Mrs T Garrod and this will be put on the next agenda.

20/35 To receive an update on data protection

The clerk will draft the following: information audit, GDPR Policy, privacy notice and cookie notice and present them at a future meeting for councillor approval.

20/36 To agree a response to the Norfolk Local Transport Plan and Rail Consultation

It was agreed to make no response.

20/37 To discuss arrangements for the Annual Parish Meeting

The Annual Parish Meeting will be held on Monday 23 March 2020. Refreshments will be provided after the meeting.

20/38 Financial report

a. To approve receipts and payments

Payments

Frances Needham	Clerk's pay February 2020	1476	£280.66	£280.66
Norfolk Pension Fund	Pension contribution	1477	£83.16	£83.16
Norfolk Parish Training & Support	Whole council training 20/1/20	1478	£250.00	£250.00
Total			£613.82	£613.82

b. To agree appointment of an internal auditor for this financial year

It was agreed to appoint Mr N Kennedy to audit the accounts for a fee of £100, if he is willing to do the audit. The clerk will ask.

c. To note the Norfolk Pension Fund employer contribution rates payable for three years beginning 1 April 2020

The contribution rates were noted.

Acceptance of the financial report was proposed by Mr S Smith, seconded by Mr G Smith, all agreed.

The next meeting of the Parish Council will be at 7.30 pm on Monday 9 March 2020 at Garvestone Village Hall. The Chair thanked everybody for attending and closed the meeting at 9.00 pm.

Signed.....

Date.....