

Garvestone, Reymerston and Thuxton Parish Council

Parish Councillors are hereby summoned, and members of the press and public are invited, to attend the next meeting of the Parish Council to be held at 7:30pm on Monday 12th December 2022, at the Garvestone Village Hall in the meeting room on the first floor.

Clerk: *Samantha Bromley*

Date: 05/12/2022

AGENDA

1. Apologies.

To consider and approve apologies for absence.

2. Minutes.

To approve the minutes of the Parish Council Meeting dated Monday 21st November 2022.

3. Declaration of Interest.

- 3.1. Councillors are invited to declare a pecuniary or non-pecuniary interest on any subject on the agenda.
- 3.2. To consider any dispensation requests.

4. To receive updates on matters not elsewhere on the agenda.

No decision may be taken under this item.

- 4.1. Dog bin has been purchased.
- 4.2. Unity Bank are processing the forms and are awaiting authorisation for the transfer.
- 4.3. 30mph flashing sign opposite JW Town Lane has been repaired.
- 4.4. Footpath 8 – Cllr M. Garrod

5. Public Participation and Reports.

- 5.1. To receive a report from County Cllr Edward Connolly if present.
- 5.2. To receive reports from District Cllrs Paul Claussen and Paul Plummer if present.
- 5.3. To receive a report from the police if present.
- 5.4. Open forum for members of the public (maximum of 3 minutes per person)

6. Correspondence.

- 6.1. The Planning Inspectorate: Updates for Sheringham and Dudgeon Extension Projects. Circulated.
- 6.2. Resident: Issue with raised road surface on Tanners Green. Circulated.
- 6.3. Breckland Council: Town and Parish Council - Invitation to Breckland Council 20 December 2022 - Local Plan Update. Circulated.
- 6.4. Essex Suffolk Norfolk: Campaign Update. Circulated.
- 6.5. Essex Suffolk Norfolk: Letters requesting access to land. Circulated.
- 6.6. Notification of external auditor appointment. Circulated.

7. Wig-wag Sign

To consider options and AGREE a course of action for the Wig-wag sign on Town Lane.

8. Planning Matters.

- 8.1. To consider consultee response to applications received from Breckland District Council: None.

- 8.2. To consider consultee response to any other applications received from Breckland District Council after the publication of the agenda:
(<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
- 8.3. To receive notifications of decisions made by Breckland District Council: None.
- 8.4. To consider any attendance at the planning consultation for application 3PL/2022/0670/D.

9. Financial & Governance Matters

- 9.1. To RESOLVE to AGREE the following payments:
 - 9.1.1. To note that the dog bin cost £3.82 over the allocated spend.

Payee	Description	Method	Net	VAT	Gross
Staffing	Salary/HMRC	BACS	£405.00	£0.00	£405.00
Tesco	Mobile	DD	£11.66	£2.33	£13.99
Glasdon	Dog Bin	BACS	£115.68	£25.64	£153.82
Totals					£572.81

- 9.2. To confirm that a VAT refund has been submitted for the financial year 2021-22.
- 9.3. To receive a bank rec up to November 30th.
- 9.4. To consider grant requests.
- 9.5. To review and AGREE the final draft budget.

10. Administration

- 10.1. Consider means for electronically storing and backing up Parish Council documents
- 10.2. To identify dates for the upcoming litter picking sessions.
- 10.3. To AGREE dates for the 2023 village walks.
- 10.4. To AGREE the location and dates for the 2023 Parish Council meetings.

11. Members Matters

No decision may be made under this item.

12. Items for the next meeting.

To receive items from councillors for inclusion on the next agenda.

13. Next meeting of the council.

To confirm the date of the next Parish Council meeting.