

MINUTES OF GARVESTONE, REYMERSTON and THUXTON PARISH **COUNCIL MEETING HELD ON MONDAY 12th DECEMBER 2022 AT 7:30PM**

Councillors Present: Cllrs Lester Dinnie, Mike Garrod, Tamzin Garrod, Polly Read, James Smerdon, Graham Smith and Stephen Smith.

Members of the Public Present: four members of public and District Councillor Paul Plummer.

Clerk: *Samantha Bromley*

1. Apologies.

All councillors were present. No apologies were received.

2. Minutes.

The minutes of the meeting of the council held on Monday 21st November 2022 were **AGREED** and signed by the chairman.

3. Declaration of Interest.

- 3.1. No pecuniary interests were declared.
- 3.2. No dispensation requests were made.

4. To receive updates on matters not elsewhere on the agenda.

- 4.1. Dog bin has been installed and Breckland Council have been notified to add it to the waste collection contract.
- 4.2. Unity Bank are processing the forms and are awaiting authorisation for the transfer.
- 4.3. 30mph flashing sign opposite JW Town Lane has been replaced.
- 4.4. Footpath 8 has received maintenance and has been cleared.
- 4.5. The council will not move forward with the Neighbourhood Plan until grants have been confirmed.

5. Public Participation and Reports.

- 5.1. To receive a report from County Cllr Edward Connolly. Not present.
- 5.2. A report was received from District Cllrs Paul Claussen and Paul Plummer.
 - 5.2.1. Paul Plummer reported on his meeting with Flagship regarding additional parking. It was reported that they do not own the grassland next to the estate.
 - 5.2.2. Paul Claussen reported on his thoughts regarding the Norfolk County deal.
- 5.3. To receive a report from the police if present. Not present.
- 5.4. Open forum for members of the public (maximum of 3 minutes per person)
 - 5.4.1. A suggestion was received for the remembrance Sunday discussion to be had earlier than October, as recorded in previous minutes.
 - 5.4.2. The chair read a report from Rev'd Dr Tim Weatherstone thanking those who contributed to and attended the Reymerston Remembrance Space Consecration. The meeting was also informed that the group council for the churches within the parish are discussing how to further utilise the church buildings.

6. Correspondence.

- 6.1. The Planning Inspectorate: Updates for Sheringham and Dudgeon Extension Projects. Received and noted.
- 6.2. Resident: Issue with raised road surface on Tanners Green. Received and noted.
- 6.3. Breckland Council: Town and Parish Council - Invitation to Breckland Council 20 December 2022 - Local Plan Update. Received and noted.
- 6.4. Essex Suffolk Norfolk: Campaign Update. Received and noted.

- 6.5. Essex Suffolk Norfolk: Letters requesting access to land. Received and noted.
- 6.6. Notification of external auditor appointment. Received and noted.

7. Wig-wag Sign

It was AGREE to move the Wig-wag to the top of Town Lane to improve visibility and effectiveness of the sign, providing that the council receive permission from the church.

8. Planning Matters.

- 8.1. To consider consultee response to applications received from Breckland District Council: None.
- 8.2. To consider consultee response to any other applications received from Breckland District Council after the publication of the agenda: None.
(<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
- 8.3. To receive notifications of decisions made by Breckland District Council:
 - 8.3.1. 3PL/2022/1032/HOU – Garvestone & Whinburgh & Westfield, Hayjon, Mile Road – Proposed detached two storey garage and games room building with balcony to the East and roof light to the North elevations. Received and noted.
- 8.4. To consider any attendance at the planning consultation for application 3PL/2022/0670/D. Received and noted.

9. Financial & Governance Matters

- 9.1. The following payments were RESOLVED. Proposed Cllr J. Smerdon, seconded Cllr L. Dinnie. AGREED.
 - 9.1.1. It was noted that the dog bin cost £3.82 over the allocated spend.

Payee	Description	Method	Net	VAT	Gross
Staffing	Salary/HMRC	BACS	£405.00	£0.00	£405.00
Tesco	Mobile	DD	£11.66	£2.33	£13.99
Glasdon	Dog Bin	BACS	£115.68	£25.64	£153.82
Totals					£572.81

- 9.2. It was confirmed that a VAT refund for the amount of £420.21 has been submitted for the financial year 2021-22.
- 9.3. A bank reconciliation was received up to November 30th 2022 and signed by the chair.
- 9.4. Grant requests were considered and AGREED. Proposed Cllr L. Dinnie, seconded Cllr P. Read.
- 9.5. It was RESOLVED to AGREE the final draft budget for the financial year 2023/24. Proposed Cllr M. Garrod, seconded Cllr J. Smerdon. It was noted that the council spent a lot of time discussing the budget and making cuts where possible to ensure that there wasn't a steep increase in the precept. The precept for 2023/24 has been set at £11,727.00. There will be an increase of £0.61 a month per household over a 12-month period.

10. Administration

- 10.1. Consider means for electronically storing and backing up Parish Council documents. Deferred.
- 10.2. It was AGREED that next litter picking session will be on Saturday 25th February. If you would like to participate, please meet at the Garvestone Village Hall at 9:00am.
- 10.3. It was AGREED that the next village walk will be on Saturday 18th March. If you would like to participate, please meet at 9:00am at the Garvestone Village Hall.
- 10.4. The location and dates for the 2023 Parish Council meetings were AGREED.

11. Members Matters

- 11.1. It was noted that the defibrillator needs new pads.

- 11.2. It was noted that Holl Lane is being littered with Mr. Kipling's cake cases.
- 11.3. It was noted that the Inter Parish meeting is on Thursday. The chair will be attending.

12. Items for the next meeting.

None.

13. Next meeting of the council.

The next meeting of the council will be on Monday 20th February 2023.

Meeting closed at 20:57.