

**GARVESTONE, REYMERSTON & THUXTON  
PARISH COUNCIL**

**Minutes of meeting on Monday 12<sup>th</sup> October 2020 virtually by Zoom at 7.30 pm**

Present: Cllrs Mr M Garrod, Mrs T Garrod, Mrs C Harris, Mrs P Reade, Mr G Smith, Mr S Smith and Mr L Smith. Also present: District Councillor I Martin, residents and the clerk.

**20/134 To receive apologies for absence**

None.

**20/135 To receive declarations of interest and grant any requests for dispensation as appropriate**

None.

**20/136 To agree the minutes of the Parish Council held on Monday 14<sup>th</sup> September 2020**

The minutes of the meeting were signed as a true record.

**20/137 To receive matters arising from last Parish Council meeting**

Mr Garrod thanked Mr Martin for all his work on opposing the Reymerston Road (3PL/2020/0861/O) and Garvestone Road (3PL/2020/0328/O, appeal APP/F2605/W/20/3254609) planning applications on the Parish Council's behalf. Mr Martin said the results demonstrated the effectiveness of close working between parish and district councillors.

**20/138 To receive clerk's report**

20/99 Mr Walpole, churchwarden, has clarified that £400 will be spent on maintenance of the Remembrance space this year. The costs for the churchyard are separate. Mr G Smith proposed that the PC pay £250 towards the maintenance of the Remembrance space, seconded by Mr L Smith, all agreed.

20/107 A new defibrillator battery is now in place. The old battery expired just before it was fitted.

20/119 The Garvestone play area is still closed whilst awaiting repairs.

20/119 Mrs Buckley has the key to the left-hand side of the Garvestone noticeboard and will be passing it on to Mrs Garrod.

20/127 The clerk is having trouble getting information about the Gigabit Broadband Voucher Scheme and proposed asking for expressions of interest (with no obligation) so that an application can be submitted as this seems to be the only way of progressing. This was agreed. Mrs Garrod volunteered to act as the contact person for the application. Mrs Harris said there is a scheme in Mattishall and will pass on the details to the clerk.

The clerk suggested that as it will not be possible to take a PC photo for some time, councillors provide individual photos for publicity. It was agreed instead to take a screen shot of the Zoom meeting. Mrs Harris will forward the image to the clerk.

**20/139 To receive correspondence**

- Ed Connolly, County councillor – informing PC of site visit in Thuxton with Matt Worden, Highways manager, and invitation to PC to send a representative. This was discussed by email before the meeting and it was agreed not to send a representative but to ask Mr Connolly to inform the clerk of the outcome of the meeting.
- Mrs Dobson, churchwarden – request for £350 funding for Garvestone churchyard maintenance. £700 will be spent this year. Last year the table top sale raised £500 but it has not been possible to do any fundraising this year. The reduced maintenance regime and

conservation areas are working well with no complaints. Explanation signs have been put at the gates. Mr G Smith proposed that the PC pay £350 towards the maintenance of Garvestone churchyard Remembrance space, seconded by Mr L Smith, all agreed.

- Paula Gilluley, Norfolk Police - Halloween, Bonfire & Remembrance parades – request to be informed of any events planned
- Member of the public – queries about the new village gateways. It was agreed the clerk will reply that the hedge is to be cut back, that no action is to be taken about the “E” and that the funding decision was discussed at length and the discussions minuted. It was noted that Speedwatch are reporting much lower numbers of speeding vehicles since the gateways were put up and that the EDP had a two-page article about the Garveston/Garvestone quandary in 1987.
- Marion Danby, Reymerston village hall - Reymerston Village Hall has all the up to date safety requirements in place, including the QR code for the NHS COVID-19 app.
- Breckland Council – Section 106 money of £6027 is available for outdoor sport and play from developments in the parish. Of this, £3402 has a spend by date of February 2022.
- Member of the public – report on condition of Garvestone bench. It has been tilting forwarded for a while and wood around the bolts is rotting away.
- Member of the public – queries about the Remembrance project and the space at Reymerston. This email has been forwarded to Revd Dr Tim Weatherstone and Mr G Smith who will reply.
- Norfolk ALC Wellbeing – it was agreed that the clerk will forward all these emails to councillors and this will be reviewed at the next meeting.

#### **20/140 To receive members' items**

Mr G Smith reported that as part of the application process, Mr Ian Witham has requested that notices be put up on the paths for which applications for additions of rights of way to the Definitive Map have been submitted. Mr G Smith has now done this. Mr S Smith said that Mid-Norfolk Railway have not been notified of the applications. Mr G Smith will let Mr Witham know.

Mr G Smith proposed that public sessions at PC meetings resume and this was agreed.

Mr Garrod said he would like to pass on the responsibility for the SAM2 sign to another councillor. This does not entail a huge amount of work. Mr S Smith has already done a stint.

#### **20/141 To receive any reports from District and County councillors**

Mr Ian Martin reported that the planning application at Reymerston Road (3PL/2020/0861/O) has been refused and the appeal for Dereham Road (3PL/2020/0328/O, appeal APP/F2605/W/20/3254609) has been dismissed. Five out of six parish councils in the ward submitted responses to the “Changes to the current planning system” consultation, and responses from George Freeman MP downwards were all in the same vein. The Chief Executive of Breckland Council has stood down. An interim “head of paid services” has been appointed as advisor to the leaders of Breckland and South Holland Councils.

#### **20/142 To receive items for the next agenda**

Remembrance project, budget and precept for 2021/2

#### **20/143 To agree comments to Breckland Council on any new planning applications**

3PL/2020/1093/D

Walnut Farm Developments Ltd  
Land adjacent Hillcrest,  
Dereham Road, Garvestone

Reserved matters application for one dwelling and garage following outline permission 3PL/2019/0733/O  
**No objections**

## **20/144 To note results of planning application**

|                                                                                                 |                                                                                                                                      |
|-------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| Mayes<br>Reymerston Road (Land South of<br>Faye Cottage and East of 1 to 10<br>Reymerston Road) | Outline planning with all matters<br>reserved for the erection of five<br>dwellings with garages (one self-<br>build) <b>Refusal</b> |
|-------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|

## **Result of appeal against refusal of planning permission**

|                                                                                     |                                                                             |                                                            |
|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|------------------------------------------------------------|
| Planning reference<br>3PL/2020/0328/O<br>Appeal reference<br>APP/F2605/W/20/3254609 | Mr & Mrs Ivan & Heather Garrod<br>Land south of Dereham Road,<br>Garvestone | The erection of 3 no. dwellings<br><b>Appeal dismissed</b> |
|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|------------------------------------------------------------|

## **20/145 To receive an update on the Remembrance project**

Mr G Smith reported that great progress is being made. Vicki Chastney, Lester Dinnie, Jon and Ruth Gooch and Peter Skeggs-Gooch have all been heavily involved and great strides have been taken. The signage for Garvestone and Thuxton churches has been agreed. There have been three days of working parties clearing and preparing the Remembrance space. Some work on Reymerston churchyard was also done. The trees will be arriving this week and it is hoped to put up the shelter in Saturday. There are some volunteers to help with the planting – this may need to be done in small groups to meet Covid regulations. The school has been approached to ask if the pupils would like to get involved but there has been no response. Local children will be asked if they would like to help with planting. Mr Ed Stamford has offered an IBC water tank for watering. Mr G Smith showed councillors images of the display boards. Councillors expressed their appreciation of the excellent work done.

## **20/146 To agree changes to Risk Assessment for Parish Council Events & Volunteer Activities to include Remembrance space maintenance work**

The revised Risk Assessment for Parish Council Events & Volunteer Activities was agreed.

## **20/147 To discuss moving the Garvestone phone box**

The clerk reported the process for obtaining planning permission to move the phone box, which would result in it losing its listed status. After further discussion, it was agreed to take no further action in relation to the phone box location.

## **20/148 To consider adopting the CPRE light pollution guidelines for existing dwellings and to consider what action can be taken to encourage households to observe the guidelines**

The clerk presented guidance from CPRE on light as a statutory nuisance and information on Breckland Council's website on light nuisance and how to report it. It was agreed to put a precis of the CPRE policy and guidance on the PC website and in Group News.

## **20/149 To consider the government consultation on the "Planning for the Future" white paper and decide any response**

Mr Martin outlined his views on the "Planning for the Future" white paper. He will email a briefing note to the clerk, which will be circulated to councillors. The white paper will have profound effects on the planning system, reducing the consultation period for local plans to thirty months and removing consultation on applications in designated areas. There are no proposals to encourage development of already agreed permissions. Councillors agreed with Mr Martin's views. The clerk will submit a response to the consultation strongly objecting to the white paper, and will copy in George Freeman MP and district councillors Mr Martin and Mr Claussen.

**20/150 To consider Local Government Boundary Commission consultation on draft recommendations for new divisions, division boundaries and division names for NCC**

It was agreed to submit no comments to the consultation.

**20/151 To discuss the condition of the parish benches and decide on any action**

The Thuxton bench was removed some time ago. The Garvestone bench is in a poor condition and does not have a good view. The Reymerston bench is not ideally sited being next to a dog waste bin. It was agreed to consider buying 3 new benches and possible siting them in different locations in the three villages. Councillors will bring ideas for locations to the next meeting.

**20/152 To agree dates for Parish Council meetings and Annual Parish Meeting for 2021**

The following dates were agreed for Parish Council meetings in 2021 (all Mondays): 11 January 2021, 8 February 2021, 15 March 2021, 19 April 2021, 17 May 2021 (Annual Meeting of the Parish Council), 21 June 2021, 19 July 2021, 16 August 2021, 20 September 2021, 18 October 2021, 15 November 2021, 13 December 2021. The Annual Parish Meeting will be on 22 March 2021. Venues to be confirmed.

**20/153 To receive an update on setting up online banking for Barclays signatories**

Mr S Smith and Mrs T Garrod now have internet banking access and this month's payments and any Remembrance project payments before the November meeting will be made electronically.

**20/154 Financial report**

**a. To approve receipts and payments**

Receipts

|                              |                                   |  |  |          |
|------------------------------|-----------------------------------|--|--|----------|
| Breckland Council            | 50% precept                       |  |  | £4500.00 |
| Norfolk Community Foundation | Breckland WW1 Commemorative Grant |  |  | £500.00  |
|                              |                                   |  |  | £5000.00 |

| Payments                                     |                                         | Net      | VAT     | Total    |
|----------------------------------------------|-----------------------------------------|----------|---------|----------|
| Frances Needham                              | Clerk's pay<br>October 2020 and backpay | £328.89  |         | £328.89  |
| Norfolk Pension Fund                         | Pension contribution<br>October 2020    | £99.19   |         | £99.19   |
| Gary Lake                                    | Grass cutting                           | £670.00  |         | £670.00  |
| Garvestone Village Hall                      | Children's play area<br>insurance       | £187.25  |         | £187.25  |
| MP Dennis and Sons                           | Hedge cutting                           | £139.50  | £27.90  | £167.40  |
| The Acorn Workshop                           | Signs – Remembrance<br>project          | £325.00  | £65.00  | £390.00  |
| Community Heartbeat Trust<br>(Solutions) Ltd | Defibrillator battery                   | £170.00  | £34.00  | £204.00  |
| Total                                        |                                         | £1919.83 | £126.90 | £2046.73 |

**b. To note Remembrance project payments paid since last meeting**

| Payments                   |                                             |      | Net      | VAT    | Total    |
|----------------------------|---------------------------------------------|------|----------|--------|----------|
| Walnut Tree Garden Nursery | Trees – Remembrance project                 | 1500 | £650.57  |        | £650.57  |
| Memorial Benches UK        | Memorial bench for Remembrance project      | 1501 | £395.79  | £79.16 | £474.95  |
| Garvestone Church          | Tree for churchyard for Remembrance project | 1502 | £25.00   |        | £25.00   |
| Total                      |                                             |      | £1071.36 | £79.16 | £1150.52 |

**c. To report bank balance and reconciliation**

The balance of the Community Account at 8/10/20 was £16,286.95 with payments of £539.95 and receipts of £790 outstanding to 8/10/20 leaving a balance as per cash book of £16537.00. Of this, £4,634.92 is the outstanding amount of the HLF grant for the Garvestone, Reymerton and Thuxton Remembrance Trail.

**d. To receive a financial report**

The financial report had been sent to councillors before the meeting.

Acceptance of the financial report was proposed by Mr G Smith, seconded by Mrs C Harris, all agreed.

**The next meeting of the Parish Council will be at 7.30 pm on Monday 16 November 2020 virtually by Zoom. The Chair thanked everybody for attending and closed the meeting at 9.12 pm.**

*Signed*.....  
*Date*.....