

GARVESTONE, REYMERSTON AND THUXTON PARISH COUNCIL

Minutes of meeting on Monday 13th December 2021 at Garvestone Village Hall at 7.30 pm

Present: G Smith (Chairman), T Garrod, M Garrod, P Reade, S Smith, L Dinnie.

Also present were residents (x 9) and the new clerk: Sue Marsh (observing).

G Smith welcomed everyone to the meeting, reminded attendees of Covid precautions and welcomed Sue Marsh

21/202 To receive apologies for absence:

E Connolly (Norfolk County Councillor). I Martin (Breckland Councillor) and Caroline Harris

21/203 To receive declarations of interest and grant requests for dispensation as appropriate

None.

21/204 To agree the minutes of the Parish Council meetings held on 15 November 2021

The minutes were agreed.

21/205 To receive matters arising from last Parish Council meeting and update on actions noted

MEETING	ITEM	DETAIL	OWNER	UPDATE	STATUS
Oct-21	21/175	Request Enforcement to look at hedges being taken out before permission	Clerk	Complete Planning Enforcement Complaint Form, even though permission is now granted.	Outstanding
Oct-21	21/175	Restoration of Garvestone War Memorial	M Garrod	To Do	Outstanding
Oct-21	21/137	Feasibility of blended meetings	G Smith & S Smith	To Do	Outstanding
Oct-21	21/178	Planning Notice concerns	I Martin	To Do	Outstanding
Oct-21	21/182	Overgrown footpath towards Thuxton - send letter to land owner.	Clerk	Path 8 has been cut	Complete
Oct-21	21/182	Send letter to tenant regarding Loose Sheep Lodge Farm Bungalow, Garvestone	Clerk	No longer relevant, sheep have been moved off land	Complete
Oct-21 Nov-21	21/183	Source Parish Partnership Document and complete. Apply to Parish Partnership scheme for 20mph wig-wags near school.	T Garrod & S Smith	This year's deadline has been missed because paperwork could not be located. SS contacted Ameys for a quote, Wescotec do the work Ameys get mgt fee. Contact Ed Connelly about this and ask for possibility of time extension.	Outstanding
Oct-21	21/184	Advise re TPO process	I Martin	To do	Outstanding
Nov 21	21/193	BT phone box painting	Clerk	It does belong to BT and is listed. Clerk to contact	Outstanding.

				BT and ask for it to be repainted.	
Nov 21	21/193	Thuxton Churchyard	Clerk?	Thuxton have not yet requested any financial support. PC to inform church warden that the expectation is that a request be made. Allocated money is not given without request.	Outstanding
Nov 21	21/197	Stiles	G Smith	To consult with footpath warden about need for stiles between Garveston & Reymerton.	Outstanding
Nov 21	21/197	Breckland Landscape & Settlement Character survey		To be completed.	Complete
Nov 21	21/197	Norfolk Movement for an OTN	G Smith	Response required	Complete
Nov 21	21/197	Developing Skills in Health and Social Care	G Smith	Promote information on PC website.	
Nov 21	21/197	OSC Local Plan Review	I Martin	Update to be provided when I Martin at future meeting	Outstanding
Nov 21	21/197	New resident offering help and request to be involved	G Smith	Make contact.	
Nov 21	21/197	Ash tree die back	M Garrod	Potential landowners have been identified and information passed to NCC	Complete.
Nov 21	21/175	Litter pick – next steps. Suggestion that parishes be divided into areas and individuals take responsibility for a section to be promoted on pc website. Comment made that Breckland insurance covers litter pickers if done through recognised scheme only.	G Smith	No response so far on website, but some parishioners taken up idea.	To be reviewed.
Nov 21	21/184	Defibrillator Access	T Garrod	Recommendation is that boxes are kept unlocked. Padlock to be removed and defibrillator monitoring company informed.	Outstanding
Nov 21	21/184	PC Post box	S Smith	Post box has been purchased and will be installed 20/12/21	Complete
Nov 21	21/199	State of Mattishall Road	C Harris	Weather and traffic have returned road surface to normal.	Complete
Nov 21	21/199	Sheep at The Gatehouse, Reymerton	L Dinnie	This is an authorised flock.	Complete

Nov 21	21/199	Benches – new one to go in Reymerton Remembrance Garden. Old bench to be removed from Dereham Road, Garveston	M Garrod	To be actioned on 20/12/2021	Complete
--------	--------	---	----------	------------------------------	----------

21/137 Hingham Road markings are now complete.

21/206 To receive clerk's report.

Covered in correspondence.

21/207 To receive any reports from District and County councillors.

Report from I Martin shared and available on PC website.

21/208 Meeting adjournment – members of the public invited to speak.

The footpath warden gave an update including a parishioner had arranged for wood chip to cover the muddy mid-section of path 8, he added the fence should be moved to widen the path in the same section and the barbed wire should be removed. The landowner, present at the meeting, said this work would be done in the spring. The bridge at the railway crossing at Thuxton has been made stable. Footpath X?(Lakeview Farm) has barbed wire on the fence and the slope in the land restricts the amount accessible to walk on. It was suggested the useable path is measured to make sure it meets legal requirements and that the situation be discussed with the landowner. The land also slopes steeply towards the bridge and steps could make it safer. The warden and a parishioner have cleared overgrown scrub by the bridge at the ford in Garveston. Thanks were given for the work and the update.

A parishioner raised concerns over the ambiguity of conditions on Reymerton Hall permissions.

A parishioner reported that a new planning application in Reymerton (3PL/2021/1581/F) does not show up on Breckland website searches.

Two members of public voiced concerns over traffic regarding application 3PL/2021/1581/F

It was reported there is a shipping container on the site for 3PL/2021/1581/F, the legality of this was questioned. T Garrod to check with enforcement.

A parishioner asked why paper copies of agenda and minutes have not been available (due to circumstances with clerk and this will be remedied for next meeting).

The parish archive has been checked and is ok.

An objection was made to the size of the proposal at Rogues Roost (3PL/2021/1556/HOU)

A parishioner asked that BT be approached regarding the PC buying the phone box.

It was noted that the previous clerk's details are still being advertised in Group News, G Smith has already written to the editor and asked for them to be changed.

21/209 To agree comments to Breckland Council on any new planning applications:

3PL/2021/1556/HOU	Rogues Roost, 8 Town Lane
Proposed two storey side and rear extensions, single storey rear extension, introduction of new dormer to front elevation, alterations to existing dormer and changes to existing finishes	

No objection but no support. Concerns over impact of large plot development on drainage and amount of water in area (flooding potential) Would ask for low level lighting (CPRE recommendation) and all site traffic to be parked off road.	
3PN/2021/0060/UC	Cherry Tree Farm, Crabapple Lane
Conversion of agricultural building to one dwelling – General permitted development Permission given	
3DC/2021/0291/DOC	Reymerston Hall, Reymerston Road
Discharge of conditions 15 & 22 No comment	
3PL/2021/1581/F	Land at The Street
Change of use from existing grass land to use as a glamping site for six new glamping pods. Strong objections To support local objectors. Similar concerns as raised with Reymerston Hall: noise, traffic, effect on rural area. Small development initially, but what future development? Pods are unsightly and not in-keeping with environment. Ancient meadow, could be of archaeological interest.	

21/210 To note comments on planning applications decided by email since the last meeting:

None

21/211 To note results of planning applications:

APP/F2605/W/21/3270857	Reymerston Road, Garvestone, Norfolk NR9 4QX
Development 5 dwellings Appeal dismissed	
DC/2021/0159/DOC	Reymerston Hall Reymerston Road NR9 4QY
Discharge of Conditions 15 & 22 on 3PL/2019/0610/F – Complete	
3PL/2021/1381/D	3 Tolvers Loke, Reymerston
Resubmission of reserved matters - permission	

Noted

It was noted that decision still not made on 3PL/2021/1067/HOU, Brookside, Garveston.

21/212 To receive correspondence:

Ref	From	Subject	Details	Action
1	Kimberley & Carleton Forehoe Parish Council	B1135 working group	Asked for an update	No progress made yet to report.

2		Footpaths	Back Lane reinstatement has been denied.	For information.
3	Anglian Water	Information on a priority support help register.	To be put on website.	For information.
4	Heritage Lottery Fund	Project reports	G Smith has completed report on Remembrance Space. Additional audit requested, also complete.	For information.
5		Offshore Windfarm	Boreas has been agreed by Secretary of State, with onshore link to Necton, Campaign against destruction of Norfolk countryside continues.	For information.
6	Voluntary Norfolk	More volunteers needed to support vaccine programme.	Information to be posted on website.	Information only
7	Member of public	Remembrance Project	Positive feedback given.	Information only
8	Transport Strategy		Information on website	Information only
9	Community Involvement Consultation		Information on website	Information only
10	Clothes bank Charity	Asking to place a clothes bank at. Village Hall	Already one at school.	Complete
11	I Martin	106 Funding	Congratulations sent on receiving funds.	Information only

21/213: 21/198 Draft Budget 2022/23

S Smith explained proposed budget and was thanked by councillors for the work involved in putting the proposal together. Acceptance proposed by Polly Reade and seconded by Michael Garrod. All agreed.

21/214: Laptop

New clerk has own laptop she is willing to use but discussion had on accessibility of information. Cloud based access needed. Discussed need for GDPR compliance. Areas to be discussed in working party in new year.

21/215: Financial Regulations/Standing Orders

As part of working party developments, councillors to refamiliarize themselves with these for review in February 2022.

21/216: Meeting schedule for 2022

One change to make for allowance of a bank holiday. Agreed to have one date for two meetings (annual parish meeting).

21/217: Parish Clerk/RFO

Sue Marsh welcomed formally, start date of January 2022.

21/218 Proposed working group to agree how council is to function

Date agreed for 24/1/2022 at Garveston Village Hall, if available.

21/219 To receive members items and items for next agenda

Drain on Flood Lane blocked with mud and silt again but has been cleared by parishioner and flood water dispersed.

21/220 Financial report.**To approve receipts and payments**

All agreed, T Garrod to set up payments, C Harris to authorise.

G Smith closed meeting and invited guests to stay for refreshments. A presentation was made to M Garrod to thank him for his long (and continuing) service to the parish council.

Next meeting

January 17th Garveston Village Hall.