

MINUTES OF GARVESTONE, REYMERSTON and THUXTON PARISH COUNCIL MEETING HELD ON MONDAY 17th OCTOBER 2022 AT 7:30PM

Present: Cllrs L. Dinnie, M. Garrod, T. Garrod, J. Smerdon, G. Smith and S. Smith.

Present: three members of the public.

Clerk: *Samantha Bromley*

1. Apologies.

Apologies for absence were received and accepted from Cllr P. Read (alternative commitment).

2. Minutes.

The minutes of the meeting of the council held on Monday 15th August 2022 were **AGREED** and signed by the chairman.

3. Declaration of Interest.

- 3.1. Cllr M. Garrod informed the meeting that he is on the Parochial Church Council for St. Margaret's.
- 3.2. No dispensation requests were made.

4. To receive updates on matters not elsewhere on the agenda.

- 4.1. The request for a dog bin to be placed on Dereham Road, near the BT box, has been refused as the land doesn't belong to NCC or BDC. The council will continue to investigate this matter.
- 4.2. The manhole cover, outside of the Garvestone Village Hall, has been replaced.
- 4.3. Waiting for permission from Highways to move forward with the SAM2 application.
- 4.4. All documentation has been received by Unity Bank and are being processed.
- 4.5. Cllr J. Smerdon gave a report on the visibility of the Wigwag and will be providing the council with option to consider in the November parish council meeting.
- 4.6. Cllr G. Smith gave a report on the Inter Parish Meeting.

5. Public Participation and Reports.

- 5.1. To receive a report from County Cllr Edward Connolly if present. Not present.
- 5.2. A general report was received from District Cllr Paul Plummer.
- 5.3. To receive a report from the police if present. Not present.
- 5.4. Open forum for members of the public (maximum of 3 minutes per person).
 - 5.4.1. The visibility of the Wigwag sign was commented on.
 - 5.4.2. Comments were received on item 8.
 - 5.4.3. A request was made for an update on the investigation into recent building works.

6. Correspondence.

- 6.1. Community Hot-Spot Grants. Received and noted.
- 6.2. Essex Suffolk Norfolk Pylons – local coordination. Received and noted.
- 6.3. Norfolk Parish Movement for an OTN: September Update. Received and noted.
- 6.4. County Cllr E. Connolly – NCC briefing note. Received and noted.
- 6.5. MP G. Freeman – Re: Offshore Wind (Case Ref: ZA40459). Received and noted.
- 6.6. Planning Policy Team – Breckland Local Plan Update. Received and noted.
- 6.7. Planning Policy Team – Breckland Local Plan Consultation. Received and noted.
- 6.8. Norfolk Minerals and Waste Local Plan: Pre-Submission: Invitation to make representations. Received and noted.

- 6.9. Norfolk Trading Standards launches 300th No Cold-Calling Zone. Received and noted
6.10. Breckland Council - Rural Funding Available. Received and noted.

7. Neighbourhood Plan.

A brief update was given by Cllr J. Smerdon. Cllrs involved in the Neighbourhood plan are to meet to consider assembling a working party.

8. St Margaret's Church

The council AGREED to support St Margaret's Church in becoming an available, warm space for the community. The clerk will forward all relevant grants applications to the PCC and support with their application if required. Proposed Cllr T. Garrod, seconded Cllr G. Smith.

9. Parking

The meeting was informed that residents are having difficulties parking due to insufficient parking spaces in their neighbourhood for the number of vehicles per household. Enquiries will be made by the district and county councillors as to whether support is available.

10. Planning Matters.

- 10.1. To consider consultee response to applications received from Breckland District Council:
10.1.1. 3PL/2022/2032/HOU – Garvestone and Westfield, Haydon, Mile Road, NR9 4QZ – Proposed detached two-storey garage and games room building with balcony to the East and roof light to the North elevations (Householder). No objections, however, council requests that the development meets the requirements of the Dark Skies Policy and no highway obstructions occur.
- 10.2. To consider consultee response to any other applications received from Breckland District Council after the publication of the agenda:
(<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>). None.
- 10.3. To receive notifications of decisions made by Breckland District Council:
10.3.1. 3DC/2022/0207/DOC – Garvestone, Tanners Green House, Tanners Green, NR9 4QS – Discharge of conditions 3, 4, 6, 7, 9, 10 & 11 on 3PL/2021/0696/F. AGREED. Received and noted.
10.3.2. 3DC/2022/0179/DOC – Garvestone, Cherry Tree Farm, Crabapple, NR9 4QF – Discharge of conditions 5 on 3PL/2022/0077. AGREED. Received and noted.
10.3.3. 3DC/2022/0004/DOC – Garvestone, 3 Tolvers Loke, NR9 4FF – Discharge of conditions nos 6, 7, 8, 9, 10 & 11 on 3PL/2021/1381/D. AGREED. Received and noted.
10.3.4. 3PL/2022/0785/HOU – Cranworth and Garvestone, Grove Farm, High common – Infill single story extension between main house and the adjacent annex & erection of single-story extension to the rear. APPROVED. Received and noted.

11. Financial & Governance Matters

- 11.1. The following payments made in September were noted and AGREED. Proposed Cllr J. Smerdon, seconded Cllr L. Dinnie.

Payee	Description	Method	Amount
Staffing	Salary/HMRC	BACS	£405.00
Tesco	Mobile	Contract	£13.99
Totals			£418.99

- 11.2. The following payments were AGREED. Proposed Cllr J. Smerdon, seconded Cllr L. Dinnie.

Payee	Description	Method	Amount
Staffing	Salary/HMRC	BACS	£405.00
Tesco	Mobile	DD	£13.99
Broadland Computers	Data Recovery	BACS	£70.00
Garvestone V.H	Hall Hire	BACS	£17.00
Gary Lake	Grass Cutting	BACS	£700.00
Village Hall	Jubilee Quiz	BACS	£74.00
Totals			£1279.99

- 11.2.1. It was noted that the Garvestone Village Hall has credited the council for September's meeting which had to be cancelled.
- 11.2.2. PKF's receipt of documents – notification of exempt status, 2022 was noted.
- 11.2.3. It was RESOLVED to AGREE not to opt out of the SAAA central external auditor appointment arrangements. Proposed Cllr J. Smerdon, seconded Cllr L. Dinnie. AGREED.
- 11.2.4. Bank reconciliation for April 2022 to August 2022 were received and noted.
- 11.2.5. It was RESOLVED to AGREE to finance the clerk's CILCA training at a cost of £240. Proposed Cllr S. Smith, seconded Cllr J. Smerdon. AGREED.

12. Administration

- 12.1. Additional Amendments are to be made to the Standing Orders before adoption.
- 12.2. The Financial Regulations are to be brought to the next meeting for adoption.

13. Members Matters

- 13.1. The Village Hall AGM is next Monday. Discussions will be had on possible improvements to building. All are welcome to attend.
- 13.2. The new Parish Priest at Dereham Catholic Church is to be inducted on Tuesday 27th October at 6PM.
- 13.3. There is a movie night on Saturday 22nd October in the Village Hall.
- 13.4. The parish walk has been postponed to Saturday 19th November. Those who would like to join are to meet at the Garvestone Village Hall at 9am.
- 13.5. On Wednesday 16th November Cllr G. Smith is to attend the consecration of the Reymerton Remembrance Space which will be carried out by the Rt Revd Dr Jane Smith, Bishop of Lynn.

14. Items for the next meeting.

- 14.1. Update on the Dog Bin
- 14.2. Update on parking
- 14.3. Litter picking
- 14.4. Draft budget
- 14.5. Consider attaining a new Parish Council laptop
- 14.6. Consider means for electronically storing and backing up Parish Council documents
- 14.7. Neighborhood Plan
- 14.8. Decision to be made on the wig wag sign
- 14.9. An update to be given on the investigation into potentially unauthorised building works

15. Next meeting of the council.

It was confirmed that the date of the next council meeting will be held on Monday 21st November.

Meeting Closed at 9.06

Clerk: *Samantha Bromley*