

GARVESTONE, REYMERSTON and THUXTON PARISH COUNCIL

Parish Councillors are hereby summoned, and members of the press and public are invited, to attend the next meeting of the Parish Council to be held at 7.30pm on Monday 18th July 2022, in the Garvestone Village Hall.

Clerk: Samantha Bromley
garvestoneclerk@gmail.com
11/07/2022

AGENDA

1. Apologies.

To consider and approve apologies for absence.

2. Minutes.

To approve the minutes of the Parish Council meeting dated Monday 20th June 2022.

3. Declaration of Interest.

3.1. Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda.

3.2. To consider any dispensation requests.

4. To receive updates on matters not elsewhere on the agenda.

No decisions may be taken under this item.

4.1. Request for the Wig-wags sign to be programmed to correspond with school hours – Cllr J. Smerdon retrieved programming information from WestCotec, The signs come pre-programmed from NCC. On school days it is activated at 08:00-09:15, 12:00-12:45 and 14:45-16:00

4.2. Parish Council Mobile Phone – Phone has been purchased and received. Contact number is 07955161467

4.3. Possible Unauthorised change of use – planning authority have been contacted and are investigating.

5. Public Participation and Reports.

5.1. To receive a report from County Cllr Edward Connolly.

5.2. To receive reports from District Cllrs Paul Claussen and Paul Plummer.

5.3. To receive a report from Police if present.

5.4. Open forum for members of the public (maximum of 3 minutes per person)

6. Dog Bin.

6.1. To receive an update on dog bin placement on Chancel Lane – Chancel Lane is privately owned. Breckland Council would be unable to collect the dog waste from privately owned land.

6.2. To consider the location of a possible new dog bin.

7. Norfolk Community Foundation grant

To consider whether to allocate grant funding of £500 received, to Jubilee expenditure or return to NCF.

8. Highways

Invitation to Bid for Parish Partnership 2023/24 – To consider any potential projects.

9. Assets

To discuss the Playground Site Inspection Report and identify any action required.

10. To receive correspondence:

- 10.1. Norfolk's Carers invited to apply for free wellbeing packs.
- 10.2. Change to UK legal status – Zurich Municipal
- 10.3. O.C.O Technology Consultation – Larkshall Mill Wretham

11. Administration.

- 11.1. To receive a report from Cllr T. Garrod on recent Planning training.
- 11.2. To note that from the 1st October the Parish Council rate to hire the Garvestone & Thuxton Village Hall will be £12 an hour.
- 11.3. To confirm that the Insurance was renewed on the 1st June 2022.
- 11.4. To confirm that Breckland District Council have been notified of co-option of Cllr J. Smerdon.
- 11.5. To decide whether to add 'members matters' to the agenda. Note: no decisions could be taken under this item.
- 11.6. To consider and adopt a Planning Protocol.

12. Planning Matters:

- 12.1. To consider consultee response to applications received from Breckland District Council.
 - 12.1.1. 3PL/2022/0785/HOU – Cranworth and Garvestone, Grove Farm High Common – Infill single story extension between main house and the adjacent annex & erection of single-story extension to the rear. Circulated.
- 12.2. To consider consultee response to any other applications received from Breckland District Council after the publication of the agenda:
(<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
- 12.3. To receive notifications of decisions made by Breckland District Council:
 - 12.3.1. 3DC/2022/0115/DOC – Cherry Tree Farm, Crabapple Lane, NR94QF – Discharged of conditions No9 & 11 on 3PL/2022/0077/F. Discharged in full.
 - 12.3.2. 3PL/2022/0451/HOU – Easterly Cottage, North Green, Reymerton – Single storey front and rear extension plus a first floor extension at the rear. APPROVED
- 12.4. To adopt the planning report and guidelines as previously circulated.

13. Finance & Governance Matters.

- 13.1. To RESOLVE to agree that Garvestone, Reymerton and Thuxton Parish Council is an exempt authority and sign the certificate of Exemption as neither the gross income or gross expenditure exceeded £25,000 for the 2012/22 financial year.
- 13.2. To RESOLVE to approve Section 1 of the AGAR, the Annual Governance Statement.
- 13.3. To RESOLVE to approve Section 2 of the AGAR, the Accounting Statements.
- 13.4. To receive the analysis of variances.
- 13.5. To note the period for the exercise of public rights will be from Wednesday 20th July to Wednesday 31st August
- 13.6. To consider quotation received for the grass cutting at the small section of grass opposite the play area which is part of the Village Hall carpark for £56 a year.
- 13.7. To confirm that all banking documents and information have been handed across to the new RFO who will make all future payments.
- 13.8. To approve the following payments:

Staffing`	£405.00
Clerk Reimbursement – mobile phone and plug	£20.98
Village Hall Hire	£66
Laptop maintenance	£112
Playsafety Limited	£100.80
G. Lake - Grass Cutting as agreed on 20/06/22	£100
Totals	£804.78

14. Items for the next meeting.

To receive items from councillors for inclusion on next agenda.

15. To confirm the date of the next meeting.

To consider and confirm the date of the next council meeting of Garvestone, Reymerton and Thuxton Parish Council.