

GARVESTONE, REYMERSTON and THUXTON PARISH COUNCIL MEETING HELD ON MONDAY 18th JULY AT 7:30PM

Present: Cllrs L. Dinnie, M. Garrod, T. Garrod, J. Smerdon, G. Smith (chair), and S. Smith.

Present: District Councillor Paul Plummer and two members of the public.

Clerk: Samantha Bromley

1. Apologies.

Apologies for absence were received and accepted from Cllrs P. Reade (illness).

2. Minutes.

The minutes of the meeting of the council held on Monday 20th June 2022 were **AGREED** subject to the change of item 6, District Cllr Paul Claussen to read District Cllr Paul Plummer, and signed by the chairman.

3. Declaration of Interest.

3.1. No pecuniary or non-pecuniary interests were declared.

3.2. No dispensation requests were made.

4. To receive updates on matters not elsewhere on the agenda.

4.1. Request for the Wig-wags sign to be programmed to correspond with school hours – Cllr J. Smerdon retrieved programming information from WestCotec, The signs come pre-programmed from NCC. On school days it is activated at 08:00-09:15, 12:00-12:45 and 14:45-16:00

4.2. Parish Council Mobile Phone – Phone has been purchased and received. Contact number is 07955161467

4.3. Possible Unauthorised change of use – planning authority have been contacted and are investigating.

5. Public Participation and Reports.

5.1. District Cllr Paul Plummer gave a brief update to the council on the planning system. All site-specific planning is being sifted through and will be published on the Breckland Council website. P. Plummer also advised residents to watch out for the vulnerable members of the community with the temperature rising.

5.2. Open forum for members of the public (maximum of 3 minutes per person)

A suggestion was received for the Wig wag sign to be lower on the post to improve visibility.

A suggestion was received for the possible new Dog waste bin to be placed on the junction by Chancel Lane on the corner of the church yard.

A request to implement a 30mph speed limit on Reymerston Road through the village to North Green Road. Noted and will be discussed at the next meeting.

6. Dog Bin.

6.1. An update was received on the dog bin placement on Chancel Lane – Chancel Lane is privately owned. Breckland Council would be unable to collect the dog waste from privately owned land.

6.2. Possible locations for a new dog bin were considered and it was decided to pursue the placement of one on the junction of Chancel Lane.

7. Norfolk Community Foundation grant

It was **AGREED** to return the VE Day grant funding of £500, to the NCF. Proposed Cllr M. Garrod, seconded Cllr G. Smith.

8. Highways

Invitation to Bid for Parish Partnership 2023/24 - It was **AGREED** to pursue the purchase of a Sam 2 with data collection and to put forward a request for a zebra crossing outside of the school.

9. Assets

The Playground Site Inspection Report is to be forwarded to the Village Hall landowners so they can identify any action needed.

10. To receive correspondence:

- 10.1. Norfolk's Carers invited to apply for free wellbeing packs. Received and will be added to the website.
- 10.2. Change to UK legal status – Zurich Municipal. Received and noted.
- 10.3. O.C.O Technology Consultation – Larkshall Mill Wretham. Received and noted.

11. Administration.

- 11.1. A report was received from Cllr T. Garrod on recent Planning training.
- 11.2. It was noted that from the 1st October the Parish Council rate to hire the Garvestone & Thuxton Village Hall will be increased to £12 an hour. It was **AGREED** to continue to use the Village Hall for Parish Council meetings. Proposed Cllr L. Dinnie, seconded Cllr T. Garrod.
- 11.3. It was confirmed that the Insurance was renewed on the 1st June 2022.
- 11.4. It was confirmed that Breckland District Council have been notified of co-option of Cllr J. Smerdon.
- 11.5. It was decided that 'members matters' would be added to the agenda, but it was noted that no decisions can be made under this item.
- 11.6. It was **AGREED** to adopt the Planning Protocol. Proposed Cllr J. Smerdon, seconded Cllr G. Smith.

12. Planning Matters:

- 12.1. To consider consultee response to applications received from Breckland District Council.
 - 12.1.1. 3PL/2022/0785/HOU – Cranworth and Garvestone, Grove Farm High Common – Infill single story extension between main house and the adjacent annex & erection of single-story extension to the rear. Circulated. No objections, however, council requests that the development meets the requirements of the Dark Skies Policy and no highway obstructions occur.
- 12.2. To consider consultee response to any other applications received from Breckland District Council after the publication of the agenda:
(<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
- 12.3. To receive notifications of decisions made by Breckland District Council:
 - 12.3.1. 3DC/2022/0115/DOC – Cherry Tree Farm, Crabapple Lane, NR94QF – Discharged of conditions No9 & 11 on 3PL/2022/0077/F. Discharged in full. Received and noted.
 - 12.3.2. 3PL/2022/0451/HOU – Easterly Cottage, North Green, Reymerston – Single storey front and rear extension plus a first-floor extension at the rear. **APPROVED.**
- 12.4. It was **AGREED** to adopt the planning report and guidelines, which will be incorporated if the council decides to move forward with a Neighbourhood Plan. Proposed Cllr J. Smerdon, seconded Cllr G. Smith.

13. Finance & Governance Matters.

- 13.1. It was RESOLVED to agree that Garvestone, Reymerston and Thuxton Parish Council is an exempt authority and the certificate of Exemption was signed as neither the gross income or gross expenditure exceeded £25,000 for the 2012/22 financial year.
- 13.2. It was RESOLVED to approve Section 1 of the AGAR, the Annual Governance Statement.
- 13.3. It was RESOLVED to approve Section 2 of the AGAR, the Accounting Statements.
- 13.4. The analysis of variances was received and noted.
- 13.5. It was noted that the period for the exercise of public rights would be from Wednesday 20th July to Wednesday 31st August.
- 13.6. Council received a quotation of £56 per year for the grass cutting of the small section of grass opposite the play area which is part of the Village Hall carpark. Quote to be forwarded to Village Hall landowners.
- 13.7. It was noted that the new RFO, Samantha Bromley, does not yet have access to the banking accounts due to difficulties with the current bank. Cllrs AGREED for the clerk to identify alternative banking options.
- 13.8. The following payments were approved. Proposed Cllr J. Smerdon, Seconded Cllr G. Smith.

Staffing`	£405.00
Clerk Reimbursement – mobile phone and plug	£20.98
Village Hall Hire	£66.00
Laptop maintenance	£112.00
Playsafety Limited	£100.80
G. Lake - Grass Cutting as agreed on 20/06/22	£100.00
Totals	£804.78

14. Items for the next meeting.

To receive items from councillors for inclusion on next agenda.

- Neighbourhood Plan for the Parish
- Dereham Planning – Cllr G. Smith
- To consider transferring accounts to Unity Banking.
- Planning Application Details (dimensions)

15. To confirm the date of the next meeting.

It was AGREED that the next council meeting will be held on Monday 15th August at the Garvestone and Thuxton Village Hall.

Meeting closed at 9:10