

**GARVESTONE, REYMERSTON & THUXTON
PARISH COUNCIL**

Minutes of meeting on Monday 19th April 2021 virtually by Zoom at 7.30 pm

Present: Cllrs Mr M Garrod (Chairman), Mrs C Harris, Mrs P Reade, Mr G Smith, Mr S Smith, Mr L Smith, Mrs T Garrod. Also present: District Councillor Ian Martin, residents and the clerk.

Chairman welcomed everyone to the meeting

21/62 To receive apologies for absence

None.

21/63 To receive declarations of interest and grant any requests for dispensation as appropriate

None.

21/64 To agree the minutes of the Parish Council held on Monday 15th March 2021

A correction was made to 21/43, removing “soldiers and of the” and with this amendment the minutes of the meeting were signed as a true record.

21/65 To receive matters arising from last Parish Council meeting

21/54 Mr G Smith has checked the bridges on the footpath across the railway at Thuxton and both sides need attention with loose sleepers. It was agreed that Mrs T Garrod will report this to Highways to see whether they will do the repairs, and will also suggest that improvements could be made to the steep steps. The gate on the Garvestone side is broken. The clerk will report this to Mid-Norfolk Railway.

21/66 To receive clerk's report

21/50 More donations have been received for the new benches: Mrs T and Mr J Garrod £50, Anita and Caroline De Wilde £150, anonymous £100. The total donations are £1085. The benches have been ordered. Councillors expressed thanks to everyone who has generously donated for the new benches.

21/51 The clerk has contacted Matt Lines, the highway engineer, about 20 mph wigwags. Mr Lines said that Highways generally say yes to them outside schools and he will start the process for the Parish Partnership Schemes. Westcotec have been asked to provide a quote. Ed Connolly has emailed Mr Lines to support and endorse the need for the 20mph wig wags in Garvestone.

Ed Connolly has contacted the clerk to say that Highways have scheduled work for the Hingham Rd/ Dereham Rd Junction. It was agreed the clerk will contact Matt Lines to point out the leak outside the cottages at this junction and suggest that Anglian Water need to be involved.

SAM2 is due back in the parish. The clerk will check where it is and inform Mrs Reade and Mr Garrod.

21/67 To receive any reports from District and County councillors

Mr Ian Martin reported that Breckland Council have moved the dates of a number of meetings, including the next planning committee, to before 7 May 2021 so that they can be held virtually. Breckland Council have re-launched matched funding grants of up to £5000. Garvestone and Reymerston village halls have received all the Covid support grants available.

In relation to the Reymerston Hall planning application, Mr Martin thanked the members of the public who have provided additional information. Mr Martin has spoken with the planning officer, Chris Hobson, bringing his attention to the various anomalies and unanswered questions in relation to the application (such as the Celebration Hall and hangar) and the conditions from the previous planning permission. The applicant is now being asked to provide more information and Mr Hobson is looking into

the discharge of conditions needed before the hall can open. None have yet been discharged. If trees have been removed contrary to the planning permission, this should be reported to Mr Martin who will take this up with Enforcement. Mr Hobson has had an informal conversation with Highways and it looks like a traffic survey will be carried out due to the large increase in the number of events in the application from the 30 for which permission have been given. Mr Martin has requested that the application be called in to the planning committee if the officer is minded to recommend approval. Mr Martin requested that if any further information arises, he be kept informed.

21/68 Meeting adjournment – members of the public invited to speak

The following issues were brought up

- A member of the public thanked Mr Martin and Chris Hobson for answering the queries about the Reymerton Hall application and thanked Mr Martin for his support to residents in relation to this. The clerk was also thanked for the comments submitted on behalf of the Parish Council. The clerk acknowledged a member of the public who provided very thorough notes which were used in drawing up the comments.
- Mr Goolden reported that he is unable to inspect footpaths or carry out any practical maintenance work as footpath warden at present. It was agreed that everyone should inspect the routes when they are out walking and report problems either to Highways or to the Parish Council. Mr G Smith said that he would be happy to lead footpath walks when it is possible to resume, possibly after 21 June 2021.
- Mr Goolden reported that the middle section of the footpath from Town Lane to the school needs clearing of brambles and a wire fence needs to be removed. The landowner said that this work is underway. There is another section of this footpath which is narrower than the 1.5m it should be. Mr Garrod will measure this section and report back.

21/69 To agree comments to Breckland Council on any new planning applications

3PL/2021/0351/F

Land adjacent to Ivy Cottage Mattishall Road Garvestone NR9 4QN

The construction of 1no. detached, one and a half storey, 3 bedroom residential dwelling with detached

No objections

21/70 To note comments on planning applications decided by email since the last meeting

3PL/2021/0413/VAR

Plot 1 The Lings, Garvestone

Variation of Condition No's 2 & 6 on 3PL/2020/0432 **No objections**

21/71 To note results of planning application

3PL/2021/0206/HOU,

Church Farm, Dereham Road, Garvestone

Proposed replacement of windows to Church Farm. Proposed demolition of existing piggery and store and construction of new store with attached loose boxes **Permission**

21/72 To receive correspondence

- Member of the public – request that the PC ask that the other section of damaged pavement at The Meadows be repaired by the developers – it was agreed the clerk will contact Highways
- Member of the public – request for an update on re-opening the children's play area. Mr S Smith reported that some remedial work has been carried out and work is in progress to get quotes so that a S106 funding application can be submitted for the other work needed.
- Norfolk County Council - 1 Million Trees for Norfolk initiative – noted.
- Environment Agency - River Yare and River Tiffey Maintenance Factsheet 2021- 2022 – noted.

21/73 To receive an update on response from other town and parish councils on campaign for 21/69 improvements to B1135 from Dereham to Wymondham and plan the next steps

The clerk has emailed the clerks of the town and parish councils along the B1135. Some have replied saying that their councils would like to join a campaign for improvements. Other councils have not yet been able to discuss the matter but will do so at meetings in May. It was agreed to postpone further discussion until June.

21/74 To discuss dates and venues (including via Zoom) for forthcoming Parish Council meetings

It was agreed to hold the next Parish Council meeting by Zoom on Tuesday 4 May 2021 and to make a decision about future meetings after this at the meeting.

Mr Martin reported that MHCLG have a consultation on "Local authority remote meetings" for 12 weeks from 25 March 2021. It was agreed the clerk will submit a response in favour of the facility to hold meetings remotely or in hybrid (in person and remote) form.

21/75 To discuss plans for any events this year eg VJ Day, Remembrance space opening

It was agreed that it is not yet possible to plan any events and to revisit this when the situation as regards Covid-19 is clearer.

21/76 To receive members' items and items for the next agenda

It was noted that Liz Buckley has resigned from the board of Garvestone village hall. It was agreed to write to thank Mrs Buckley for her many years work for the village hall. Mr S Smith is now a director.

Mrs Garrod suggested that the PC should keep a watching brief on The Meadows development.

Mr Garrod reported that Speedwatch has restarted.

It was agreed to hold a litter pick when possible. Mrs Harris will contact Breckland Council to see if the kits can be borrowed. Mrs Garrod reported that a group of litter pickers from Mattishall have been litter picking along Mattishall Road.

Mrs Garrod suggested that the PC could tidy up the possibly unowned piece of land near The Meadows.

Mrs Garrod, Mr Garrod and Mrs Biro will have a look and report back.

Mrs Harris, Mrs Garrod and the clerk will produce an updated Welcome Pack.

21/77 Financial report

a. To approve receipts and payments		
Receipts		
Breckland Council	50% precept	£4500.00
Garvestone Trust	Repayment of funds owed	£790.00
B & P Peard	Donation for new bench	£25.00
T & S Cadney	Donation for new bench	£50.00
T Weatherstone	Donation for new bench	£20.00
Anonymous	Donation for new bench	£50.00
T Garrod	Donation for new bench	£50.00
Anonymous	Donation for new bench	£470.00
Anonymous	Donation for new bench	£100.00
A & C De Wilde	Donation for new bench	£150.00
Total		£6205.00

Payments		Net	VAT	Total
Frances Needham	Clerk's pay April 2021	£287.55		£287.55
Norfolk Pension Fund	Pension contribution Apr21	£86.72		£86.72
Total		£375.79	£0.00	£375.79

b. To report bank balance and reconciliation

The balance of the Community Account at 1/4/21 was £9,787.82 with no payments or receipts outstanding to 19/4/21 leaving a balance as per cash book of £9,787.82. Of this, £1,206.20 is the outstanding amount of the HLF grant for the Garvestone, Reymerston and Thuxton Remembrance Trail.

c. To receive a financial report

The financial report had been sent to councillors before the meeting.

d. To receive an update on 2020/21 internal audit

The clerk reported that the end of year accounts are not yet finished but will soon be completed and taken to the internal auditor.

e. To agree and sign Certificate of Exemption for AGAR Return 2020/21

It was agreed that the Council will declare itself exempt and complete Annual Governance and Accountability Return Part 2. The Chairman and clerk will sign the Certificate of Exemption.

Acceptance of the financial report was proposed by Mr L Smith, seconded by Mr S Smith, all agreed.

The next meeting of the Parish Council will be the Annual Meeting of the Parish Council at 7.30 pm on Tuesday 4 May 2021 virtually by Zoom. The chairman thanked everybody for attending and closed the meeting at 8.50 pm.

Signed.....

Date.....