

**GARVESTONE, REYMERSTON & THUXTON
PARISH COUNCIL**

Minutes of meeting on Monday 1st June 2020 virtually by Zoom at 7.30 pm

Present: Cllrs Mr M Garrod, Mrs P Reade, Mrs T Garrod, Mr G Smith, Mr S Smith and Mr L Smith.
Also present: District Councillor I Martin, County Councillor E Connolly, residents and the clerk.

20/60 To receive apologies for absence

None.

20/61 To receive declarations of interest and grant any requests for dispensation as appropriate

None.

20/62 To agree the minutes of the Parish Council held on Monday 9th March 2020

Under item 20/52 "The working group as met" was corrected to "The working group has not met" and with this amendment the minutes of the meeting were signed as a true record.

20/63 To receive matters arising from last Parish Council meeting

20/53 A number of organisations in the parish are in danger of folding. The people running Broomstick Quilters and Meet & Eat will not be continuing to do so. Reymerston Village Hall Committee have not been able to hold the AGM at which they hoped a new Committee would be elected. There was discussion about whether the Parish Council should be pro-active in supporting parish organisations which are in danger of folding. It was agreed that it should be a priority when the lock-down has started to lift. Group News is one of the few means of communication about groups. It is still being produced but not delivered by the Group of 15. Copies are available in the churches and some parishioners have been delivering copies door-to-door in parts of the parish.

20/64 To receive clerk's report

The clerk reported that prescription collection for people of 70 or over or with health conditions was working well with several volunteers kindly collecting and delivering prescriptions for a number of parishioners. The clerk is the point of contact for prescription delivery and anyone who needs help with this should contact her.

20/65 To receive correspondence

- Ian Martin, District Councillor – report by Breckland Council, Mattishall Ward Councillors
- A member of the public telephoned to request that the Parish Council ask the householder to cut a hedge on Dereham Road which is beginning to overhang the pavement. It was agreed the clerk will contact the householder.
- Email from a member of the public in favour of planning application 3PL/2020/0432/D.
- Email from a member of the public suggesting that the VE Day celebration be moved to VJ Day on 15 August 2020.
- Email from a member of the public reporting a litter pick has been done along B1135.
- Email from Mr Walpole, Churchwarden of Reymerston Church, regarding the Remembrance project and the working group. It was noted that the minutes of the March meeting were incorrect and the working group has not met. Mr Walpole suggested that the Parish Council should seek an extension for the HLF funding which currently has to be spent by the end of 2020.

20/66 To receive members' items

Mrs Reade raised the issue of birdscarers being set off during and after the clap for the NHS on Thursday evenings up to 8.20 pm in Garvestone. This has been raised with Breckland Council and the police. Breckland Council do not have guidance on use of birdscarers. It was agreed that Mrs Reade will email the clerk after next Thursday is the problem continues and the clerk will contact Breckland Council.

Mr S Smith noted that the Secretary of State's inquiry into the offshore ring main as been postponed until 1 July 2020.

Mr G Smith said that HGVs to Snetterton power plant carrying straw are now frequently using North green and there have been tree branches broken. The woodchip lorries were rerouted after Mr Connolly intervened and Mr G Smith asked whether he could help again. Mr Connolly said he would be happy to help. Mr G Smith will send details to the clerk who will pass these to Mr Connolly.

Mr Garrod reported that the SAM2 sign has gone to Yaxham.

Mr Garrod thanked Mr Martin for his help with obtaining Covid-19 Small Business Grants for Garvestone village hall (£25,000) and Reymerston village hall (£10,000).

Mrs Garrod reported that the stile on footpath 12 into the Surveyor's land has not been fixed. Mr L Smith said he would take a look.

Mr L Smith reported a parked car at Garvestone Church which may cause an obstruction. It was agreed to take no action at present.

20/67 To receive items for the next agenda

Remembrance project, Complaints Policy.

20/68 To agree comments to Breckland Council on any new planning applications

3PL/2020/0432/D	Mr & Mrs S Walsh Plot 1, The Lings Reymerston NR9 4QG	Reserved matters application for Plot 1 (detached dwelling house and detached garage) following outline application 3PL/2019/0019/O No objections
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20/69 To note comments on planning applications agreed by email and submitted since the March meeting

3PL/2020/0362/HOU	Mr & Mrs Nugent Hill House, Tanners Green Garvestone	Single storey extension/alterations No objections
3PL/2020/0363/HOU	Mr & Mrs Blake Meadowbank, Tanners Green Garvestone	Single storey extension/alterations No objections
3PL/2020/0328/O	Mr & Mrs Ivan & Heather Garrod Land south of Dereham Road, Garvestone	The erection of 3 no. dwellings Very strong objections:

does not meet the criteria set out in HOU 05, not sensitive infilling or rounding off, intrusion into a visually important gap within Garvestone, inappropriate to the location in size, number and design, the development would result in seven similar and densely packed new dwellings along one small section of the road, piecemeal building within this gap will ruin this distinctive part of the character of the village. If permission, request dwellings are not identical and no larger than adjoining development. The District Councillor will be asked to request the application is called in to the Planning Committee.

PL/2020/0346/HOU	Mr W Edwards Horseshoe Cottage, Dereham Road, Garvestone	Two storey extension to side, detached garage and new access on to Dereham Road No objections
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3PL/2020/0366/F	Mr & Mrs Hosking Land at Rectory Barn, Tinkers Lane Reymerston	Erection of self-build dwelling with associated works, including; alterations to existing vehicular access landscaping No objections
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20/70 To note results of planning applications

3PL/2020/0102/HOU 3PL/2020/0103/LB	Mr & Mrs Liverton Church Farm Dereham Road Garvestone	Proposed conversion of existing Garden Room to habitable kitchen and dining areas, internal alterations, removal of dormer and insertion of conservation style rooflights (amended scheme) Permission
3PL/2020/0362/HOU	Mr & Mrs Nugent Hill House, Tanners Green, Garvestone	Single storey extension/alterations Permission
3PL/2020/0363/HOU	Mr & Mrs Blake Meadowbank, Tanners Green Garvestone	Single storey extension/alterations Permission
3PL/2020/0366/F	Mr & Mrs Hosking Land at Rectory Barn, Tinkers Lane Reymerston	Erection of self-build dwelling with associated works, including; alterations to existing vehicular access landscaping Permission
3PL/2020/0328/O	Mr & Mrs Ivan & Heather Garrod Land south of Dereham Road, Garvestone	The erection of 3 no. dwellings Refusal

20/71 To receive an update on the Remembrance project

Mr G Smith gave an update. The information about the soldiers to be commemorated has now been provided by Neil Hickman. It is not a good time of year for tree planting and also social distancing means volunteering and any opening ceremony may be difficult to organise. Applying for an extension of a year for the HLF funding seems a good idea. All agreed. Mr G Smith will contact HLF to request this. Mr Goolden and Mrs Dobson have planted the Remembrance tree in Garvestone churchyard.

20/72 To discuss plans for an alternative to the cancelled VE Day Celebration Lunch

It was agreed that it is too soon to start planning for an alternative to the VE Day Celebration Lunch. The clerk will contact Breckland Council to clarify what the £500 grant can be spent on.

20/73 To discuss dog fouling and trespassing and decide on any action

There was discussion about the amount of dog fouling around the parish since the start of the lockdown. Mr Connolly said that this was also a problem in Hardingham. It was agreed to monitor the situation. Mr S Smith reported that there has been trespassing on MNR land and graffitiing on MNR rolling stock at Thuxton. The matter is in the hands of the police. Mr S Smith noted that this is a criminal offence and asked that people raise awareness of this.

20/74 To discuss wooden blocks on highway verges

Wooden blocks have been placed on the highway verges on both sides of Mattishall Road near the junction with Tanners Green and are causing obstructions. It was agreed the clerk will report this to Highways.

20/75 To agree to renew the contract for grass cutting at Garvestone play area and open space

It was agreed to renew the contract for grass cutting at Garvestone play are and open space with Gary Lake at the same price as last year i.e. £670.

20/76 To review Code of Conduct, Standing Orders, General Risk Assessment and Financial Regulations

Code of Conduct, Standing Orders and General Risk Assessment were reviewed and agreed with no changes. Mr S Smith proposed that Financial Regulations paragraphs 5 and 6 be changed to allow payments by electronic means, and all agreed. The clerk will draft an amended Financial Regulations and find out the process for setting up online banking.

20/77 Financial report**a. To approve receipts and payments**

Receipts		Net	VAT	Total
Breckland Council	50% precept			£4500.00
Payments				
Frances Needham	Clerk's pay April, May, June 2020	1483	£841.98	£841.98
Frances Needham	Norfolk Pension Fund pension contributions March, April, May, June (reimbursed to clerk who has paid these)	1484	£252.46	£252.46
Zurich Municipal	Insurance	1485	£324.10	£324.10
Total			£1418.54 £0.00	£1418.54

b. To report end of year accounts and receive update on 2019/20 internal audit

The clerk reported that the end of year accounts are not yet finished but will soon be completed and taken to the internal auditor.

c. To agree and sign Certificate of Exemption for the AGAR Return 2019/20

Mr G Smith proposed that the Council declare itself exempt and complete Annual Governance and Accountability Return Part 2, seconded by Mr L Smith and all agreed. The Chairman and clerk will sign the Certificate of Exemption.

d. To review the Assets Register and agree insurance cover from June 2020

The Assets Register was reviewed and agreed. It was agreed to insure with Zurich again, cost £324.10.

Acceptance of the financial report was proposed by Mr S Smith, seconded by Mr G Smith, all agreed.

The next meeting of the Parish Council will be at 7.30 pm on Monday 6 July 2020 virtually by Zoom. The Chair thanked everybody for attending and closed the meeting at 9.54 pm.

Signed.....
Date.....