

MINUTES OF THE GARVESTONE, REYMERSTON and THUXTON PARISH COUNCIL MEETING HELD ON MONDAY 20th JUNE 2022 - 7:30PM

Present: Cllrs Polly Reade, James Smerdon, Graham Smith (chair), and Stephen Smith.

Present: District Councillor Paul Plummer and five members of the public.

Clerk: Samantha Bromley

1. Co-option.

It was PROPOSED by Cllr P. Reade and seconded by Cllr G. Smith that James Smerdon be co-opted to the Council. **AGREED**. Cllr J. Smerdon signed a declaration of acceptance of office and joined the meeting.

2. Apologies.

Cllr L. Dinnie was absent. Apologies for absence were received and accepted from Cllrs T. Garrod and Cllr M. Garrod (personal reasons)

3. Minutes.

The minutes of the meeting of the council held on Monday 23rd May 2022 were **AGREED** as a true and correct record and signed by the chairman.

4. Declaration of Interest.

4.1. No pecuniary or non-pecuniary interests were declared.

4.2. No dispensation requests were made.

5. To receive updates on matters not elsewhere on the agenda.

5.1. Flyers detailing local events had been distributed in the group news magazine.

5.2. Request for the Wig-wags sign to be programmed to correspond with school hours – deferred to next meeting. Cllr J. Smerdon to confirm programming.

5.3. It was brought to the attention of the meeting that there have been several scam emails circulating which appear to be from Parish Councillors. Cllrs encourage parishioners to confirm that the email address is consistent with the cllrs email address on the website.

5.4. It was noted that the junction down the road from Garvestone & Thuxton Village Hall had been painted with white lines.

6. Public Participation and Reports.

6.1. Cllrs received a report from District Cllrs Paul Plummer who responded to the clerks previous enquiry regarding dog bins, informing the meeting that there is no cost to empty an additional dog bin but we will need confirmation from the District Council that they will agree to empty it.

6.2. Open forum for members of the public (maximum of 3 minutes per person)

6.2.1. A hedge was reported as overhanging a pedestrian foot path – Clerk to contact property owners to trim hedge.

6.2.2. It was reported that, the hanging leaves from the trees are blocking the lights on the Wig-wags – Councillors to confirm prior to next meeting.

6.2.3. Thanks were given to the PC for including flyers detailing local events in the group news magazine.

6.2.4. Questions were received regarding a commercial development at North Green – an enquiry will be made with planning enforcement.

7. Dog Bin.

To consider the purchase of a dog bin for the Chancel Lane area and emptying costs. Deferred to next meeting.

8. Ground Maintenance.

- 8.1. An increase of £150 for fuel, requested by the ground maintenance contractor, was considered. It was **AGREED** to offer a £100 increase and review next year.
- 8.2. It was **AGREED** to obtain a quote from ground maintenance contractor to add a section of grass - opposite the play area which is part of the village hall car park - to the contract.

9. To receive correspondence:

- 9.1. Jubilee Trees for Norfolk – ‘40,000 cut price trees up for grabs in Norfolk’. Received. Link to be added to the PC website.
- 9.2. Breckland Council Inspiring Communities June Newsletter. Received. To be included on the PC website and Facebook page.
- 9.3. ONT Supplementary Update – Including Final Call on EAG. Received and noted. Letter of support to be sent.

10. Administration.

- 10.1. To receive a report from Cllr T. Garrod on recent Planning training. Deferred.
- 10.2. To agree for the clerk to change all addresses and contact information as necessary including banking. **AGREED**.
- 10.3. Option for mobile phone provisions for the Parish Council were considered. Option 1 was PROPOSED by Cllr P. Reade and seconded by Cllr J. Smerdon. **AGREED**. Option 1: Samsung Galaxy A13 with 12 GB of data for £13.99 for a period of a 36 month fixed contract.

11. Planning Matters:

- 11.1. To consider consultee response to applications received from Breckland District Council: None.
- 11.2. To receive notifications of decisions made by Breckland District Council:
 - 12.3.1 3PL/2022/0395/HOU – Garvestone – Rose Cottage, Dereham Road, NR9 4QT. First floor extension and 3 no. single story extensions to side and rear (Householder). **APPROVED**
- 11.3. To adopt the planning report and guidelines as previously circulated. Deferred.

12. Finance & Governance Matters.

- 12.1. To approve the following payments.

Staffing (June 2022)	£324.00
HMRC – PAYE	£81.00
ICO	£40
Totals	£445

The payments as presented were **AGREED**, PROPOSED Cllr J. Smerdon, seconded Cllr G Smith.

Items for the next meeting.

To receive items from councillors for inclusion on next agenda.

- To discuss whether to put MEMBERS MATTER back on the next agenda

The next meeting of Garvestone, Reymerstone and Thuxton Parish Council will be held at 7.30 pm on Monday 18th July 2022 at the Garvestone village hall.

In accordance with the Public Bodies (administration to meetings) Act1960, the meeting **RESOLVED** to exclude the press and public during the following items due to the confidential nature.

13. Staffing.

- 13.1. The new clerk and RFO, Samantha Bromley, was appointed as recommended.
- 13.2. The contract of Samantha Bromley was **AGREED** as presented and signed by the chair.

Meeting finished at 8:30