

**GARVESTONE, REYMERSTON & THUXTON
PARISH COUNCIL**

Minutes of meeting on Monday 6th July 2020 virtually by Zoom at 7.30 pm

Present: Cllrs Mr M Garrod, Mrs P Reade, Mrs T Garrod, Mrs C Harris, Mr G Smith, Mr S Smith and Mr L Smith. Also present: District Councillor P Claussen, residents and the clerk.

20/77 To receive apologies for absence

None.

20/78 To receive declarations of interest and grant any requests for dispensation as appropriate

None.

20/79 To agree the minutes of the Parish Council held on Monday 1st June 2020

The minutes of the meeting were signed as a true record.

20/80 To receive matters arising from last Parish Council meeting

20/65 It was agreed to take no further action at present about the hedge on Dereham Road as it is the bird nesting season.

20/66 There have been no more problems with noise from birdscarers so no further action will be taken.

20/81 To receive clerk's report

20/74 The clerk has reported the wooden blocks on the highway verges on both sides of Mattishall Road near the junction with Tanners Green and are causing obstructions to Highways. Mrs Garrod will try to speak to the householder.

20/82 To receive correspondence

- Ian Martin, District Councillor – report by Breckland Council, Mattishall Ward Councillors
- Ian Martin, District Councillor – new Local Plan Review briefing note
- Norfolk County Council - update on bus service changes. The number 17 will now be run by Konect which means a bigger vehicle and more suitable vehicle. The number 15 is to cease.
- Member of the public – request for information about access to paths around Reymerston gravel pit lake – these paths are not rights of way or public access.
- Liz Buckley - Garvestone village hall will not be re-opening until Monday 6 September, and at this time the meeting room will not be re-opening. It was agreed to hold a virtual meeting on 10 August 2020 and then to restart meetings at Garvestone village hall from September [Clerk's note: this decision has now been changed in the light of NALC advice and meetings will continue to be held virtually until the NALC advice changes].
- NCC Highways – 2021/22 Parish Partnership Scheme, deadline for applications 4 December 2020 – noted.
- Member of the public - suggestion that the PC write to thank Mrs Dobson for her voluntary work running Meet & Eat for the last five years – agreed.
- Member of the public - offer to publicise the Konectbus no 17 service when it is back to normal (currently only taking few passengers due to social distancing) and to publicise the mobile Post Office when it restarts – this was welcomed.

- Member of the public – request for clarification about PC appointments such as chairman as there has been no Annual Meeting of the Parish Council this year. The clerk confirmed that the coronavirus legislation which removed the requirement to hold annual meetings also means that current appointments continue until the next annual meeting.
- A member of the public – reported problem with escaped pigs – relevant services were involved and it was agreed that no further action is needed.

20/83 To receive members' items

Mr L Smith asked if anyone knew what the purpose of the new concrete pad at the gravel pits was. Mr Garrod will try to find out.

Mr S Smith reported that there has been more trespassing on MNR land. Most rolling stock has now been moved to another site.

20/84 To receive items for the next agenda

Remembrance project

20/85 To discuss publicising, use of and monitoring of the parish footpaths

Mr Goolden gave an update on several footpath issues. A member of the public has reported two places on the footpath between The Street, Reymerston and North Green which are difficult to pass for those who are less agile. These are the stile at the Surveyor's land and the handrail removed from a bridge over a ditch. The member of the public has offered to pay towards repairs. There was some discussion about what sort of stile should replace the broken one. Mr Goolden and Mr L Smith will take a look and price up the work. Mr Garrod will speak to the tenant.

A member of the public queried the footpath routes near Lake View Farm, Thuxton. The signage at the junction is confusing. It was agreed that Mr Goolden will talk to the owner of Lake View Farm.

The map noticeboard at Garvestone village hall is broken. Mr Garrod and Mr L Smith will meet to look at and cost up what work is needed, Mr Garrod will talk to the tenant.

It was agreed to put a footpath map as an insert in Group News next spring.

20/86 To agree comments to Breckland Council on any new planning applications

3PL/2020/0552/D	Mr William Cheetham Land Adjacent to Windy Ridge, Reymerston Road NR9 4Q	Reserved matters application for detached four bedroom house with double garage following outline application 3PL/2018/0575/O
Strong objections: too large for the setting, out of scale, orientated differently to all the other houses, faces the neighbouring house, loss of amenity to Windy Ridge due to overlooking, taller than neighbouring properties.		
3PL/2020/0610/HOU	Mr and Mrs Chandler 3PL/2020/0610/HOU Chuckers Cottage, Brakefield Lane, Garvestone	Proposed Garden Room No objections

20/87 To note comments on planning applications agreed by email and submitted since the March meeting

3PL/2020/0504/F	Mr & Mrs Plummer Penny Meadows, Dereham Road Garvestone	Erection of lodge for parents Objections: new dwelling in garden is detrimental to amenity of existing and
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neighbouring dwellings and to character of the area, overdevelopment as garden is not large, permanent siting of prefab type homes is inappropriate for rural area, question why three bedrooms are required for the applicants' parents. If permission is granted would like to see a condition that the dwelling must not be occupied at any time other than for purposes ancillary to the residential use of the principal dwelling and must not be used, sold, leased or occupied independently from the principal dwelling.

20/88 To note results of planning applications

3PL/2020/0432/D

Mr & Mrs S Walsh
Plot 1, The Lings
Reymerston
NR9 4QG

Reserved matters application for Plot 1
(detached dwelling house and detached
garage) following outline application
3PL/2019/0019/O
Permission

20/89 To receive an update on the Remembrance project

Mr G Smith gave an update. HLF have agreed an extension for the funding until the end of 2021. The working group has met twice and progress has been made. The design of the Remembrance space has been agreed. Nurseries have been contacted about the trees and planting in the autumn is planned. There will be a Remembrance service in November 2021. Mr G Smith would like to make contact with any descendants of the men to be commemorated. Several suggestions of who to speak to were made, including Barry Taylor. If anyone knows of any descendants, they are asked to contact Mr G Smith.

20/90 To discuss how to support parish organisations which are in need of new volunteers, particularly Meet & Eat

It was agreed to postpone this item to a future meeting.

20/91 To discuss plans for an alternative to the cancelled VE Day Celebration Lunch

Breckland Council have said that the funding can be used for rescheduled events, but it must be used by 13 March 2021. It was felt that it is unlikely an event can be held this year and that May 2021 would be more suitable. The clerk will check whether it would be possible to use the funding for an event in May 2021 but spend it in advance by 13 March 2021.

20/92 To adopt a Complaints Policy

Mr L Smith proposed that the Complaints Policy be adopted, seconded by Mr G Smith and all agreed.

20/93 Financial report

a. To approve receipts and payments

Payments			Net	VAT	Total
Frances Needham	Clerk's pay July 2020	1487	£280.66		£280.66
Frances Needham	Norfolk Pension Fund pension contributions July 2020 (reimbursed to clerk who has paid)	1488	£84.65		£84.65
Frances Needham	Clerk's expenses Mar – Jun 2020	1489	£23.87		£23.87
Information Commissioner	Data protection fee	1490	£40.00		£40.00

Playsafety Limited	CPA inspection	1491	£82.50	£16.50	£99.00
Total			£511.68	£16.50	£528.18

Cheque 1486 is cancelled – cheque writing error.

b. To report bank balance and reconciliation

The balance of the Community Account at 1/4/20 was £13,498.56 with payments of £435.35 outstanding to 1/4/20 leaving a balance as per cash book of £12,963.21. Of this, £7,900 is the HLF grant for the Garvestone, Reymerston and Thuxton Remembrance Trail.

c. To note a correction to the minutes and monthly finance sheet for 27 June 2019 (a receipt of £50.90, VAT refund received on 27 June 2019 has not been recorded on the monthly finance sheet or in the minutes)

The correction was noted.

d. To report end of year accounts and receive an update on 2019/20 internal audit

The end of year accounts will be finished and audited by the internal auditor before the next meeting.

Acceptance of the financial report was proposed by Mr G Smith, seconded by Mr S Smith, all agreed.

The next meeting of the Parish Council will be at 7.30 pm on Monday 10 August 2020 virtually by Zoom. The Chair thanked everybody for attending and closed the meeting at 9.13 pm.

Signed.....
Date.....