

**GARVESTONE, REYMERSTON & THUXTON
PARISH COUNCIL**

Minutes of meeting on Monday 8th February 2021 virtually by Zoom at 7.30 pm

Present: Cllrs Mr M Garrod, Mrs T Garrod, Mrs C Harris, Mrs P Reade, Mr G Smith, Mr S Smith and Mr L Smith. Also present: District Councillors Mr I Martin, residents and the clerk.

21/22 To receive apologies for absence

None.

21/23 To receive declarations of interest and grant any requests for dispensation as appropriate

None.

21/24 To agree the minutes of the Parish Council held on Monday 18th January 2021

The minutes of the meeting were signed as a true record.

21/25 To receive matters arising from last Parish Council meeting

20/171 The paperwork for Mr G Smith to be added as a signatory to the Barclays account has been completed by Mr S Smith and is now with Mr Garrod and will then be returned to Barclays.

20/119 Mrs T Garrod has been able to open the left-hand side of the Garvestone noticeboard with the key.

21/26 To receive clerk's report

20/127 The clerk has been in correspondence with Intouch Systems who have installed fibre broadband at Garvestone village hall. They can install fibre broadband using vouchers for NR9 postcodes 4AD, 4BH, 4QH, 4QJ, 4QP, 4QR, 4QS, 4QT, 4QU, 4QX. Details of packages and prices have been provided. If the Gigabit Broadband Voucher Scheme is extended after March 2020, other postcodes may be able to be included. Openreach have provided a portal to submit names and addresses of people interested but have provided no details of packages or prices. The clerk is collecting names and addresses of people interested in one or both of the schemes and will submit these to Intouch Systems and Openreach.

20/169 The clerk re-reported the damaged pavement at the Dereham Road development to Highways on 1 February as urgent and copied in Mr Connolly. Mr Connolly took it up with Matt Worden who said Highways would deal with it.

20/185 The clerk has contacted Dot Leeder to let GVH committee know that the Parish Council would support an application for S106 funding for play area and open space improvements and has offered to help with the application. Breckland's S106 Monitoring & Compliance Officer has emailed to inform the PC that the funding in respect of 3PL/2013/0002 (£3402) will need to be spend on works completed and paid for by 9 February 2022. The other funds of £2625 have no spend by date. Dot Leeder has been informed of this. Councillors expressed a wish to see the play area re-opened as soon as possible. The clerk will contact Dot Leeder to pass this on.

20/187 Highways have offered the PC the sign to be removed from the village gateway, Mr Garrod will collect and store it.

20/188 The clerk has reported the obstructions on the verges along Mattishall Road, Garvestone to Highways.

21/5 Breckland Council are happy for the Reymerston dog waste bin to be relocated to the other side of the road. The clerk should be informed when it is moved so she can let Breckland know.

21/11 The clerk has emailed the Director of Greenhaul and he has replied that he has taken on board the Parish Council's concerns and will try to mix up the routes in and out so as to mitigate the number of journeys through North Green. He also said that residents may have noticed reduced movements over the past month as the Power Station have requested their woodchip is now moved from their other holding site at North Pickenham, so there should be fewer HGV movements for a while in any case. The clerk will start work on a footpath leaflet. Mr G Smith offered to help.

21/27 To receive any reports from District and County councillors

A report from County Councillor Mr Connolly was circulated to councillors before the meeting.

District Councillor Mr Martin reported that Reymerston village hall has received the latest grant from Breckland Council for businesses affected by Covid-19. Garvestone village hall has not yet submitted an application. Mr Martin asked that he be informed when the application has been submitted so that he can chase it up.

Mr Martin reported that the Mid Norfolk Flood Partnership has met again. For each issue a lead agency will be identified, The Partnership will feed into Lord Dannatt's Norfolk Flooding Alliance.

Mr Martin reported that planning application 3PL/2020/1425/O at Reymerston Road will be going to the chairman's panel on 18 February. Mr Martin will attend to support the Parish Council's opposition to this application and the officer's recommendation of refusal. Mr Garrod suggested that flooding problems around Dereham Road be mentioned. Mr Martin expressed his view that since the change to the planning decision making process in November 2019, too few applications are going to committee.

21/28 Meeting adjournment – members of the public invited to speak

The following issues were brought up

- A member of the public suggested that more time be allowed for donations towards the new benches as not everyone has seen the publicity requesting donations, particularly as Group News is not currently being distributed door-to-door.
- A member of the public requested that the new Garvestone bench be situated near the field entrance so that the new house does not block the view of the valley.
- A member of the public reported that flooding onto her garden from The Meadows has got worse since the last meeting. A trench has been dug which has alleviated flooding on The Meadows site but made it worse for her property. Attempts have been made to speak to someone at the site but this has not been successful. Mr Martin suggested that the resident supply a drawing and map showing the problem and he will take this up with Planning and Enforcement. There was some discussion about whether this is a Building Control issue, and whether digging a new ditch requires planning permission.
- A member of the public asked that Highways be asked who is going to pay for the pavement repair at the Dereham Road development which ought to be paid for by the developers, not tax payers. It was agreed to take no action at present.
- A member of the public expressed his views that obstructions on verges are necessary to protect the verges from vehicles and should not be reported to Highways.
- A member of the public suggested that an application be made for S106 funding for the new benches. The clerk said that this would not be an acceptable use for the funding because the benches are not sited on the Parish Council's land.

21/29 To agree comments to Breckland Council on any new planning applications

3PL/2021/0012/HOU

Hall Farm House, Reymerston Road

Single storey flat roof rear extension to create an enlarged kitchen/dining area

No objections

21/30 To note results of planning application

3PL/2020/1429/VAR

Chase End, Batemans Lane, Reymerston

Variation of Condition No 2 on 3PL/2019/0630/F - move position of the dwelling to the south
Permission

3PL/2020/1377/HOU

6 Reymerston Road, Garvestone

A ground floor extension to existing bathroom and outhouse to create a larger disabled access
bathroom and bedroom **Permission**

21/31 To decide whether to request a reduced speed limit near Garvestone Primary School

The clerk reported that the 20mph speed limits in Yaxham and Great Ellingham are Parish Partnership Scheme funded. It was agreed to postpone this item until the views of the school have been ascertained. The usual deadline for Parish Partnership bids is early December.

21/32 To receive an update on flood problems in the parish and decide on any further action

An email from Marion Danby, acting chairman Reymerston Village Hall Trustees and Committee, was read out: "In Reymerston we are very concerned about flooding and the inadequate provision and poor repair of the infrastructure, particularly drainage. Also the apparent lack of coordination between agencies involved. Land owners large and small need to be informed clearly of their responsibilities and regular assessments and checks made on their adherence."

There was a discussion about the need for all residents to maintain any ditches and drains on their property and for people to discuss any drainage or flooding problems with their neighbours and neighbouring landowners in order to resolve any issues. The clerk will put an item in Group News about this.

21/33 To receive an update on the Remembrance project

Mr G Smith reported that he has contacted Rev Dr Weatherstone to request that he ask the Thuxton church warden about putting up the Thuxton sign and offering to put it up if required. An end of grant form needs to be completed for the funders, the National Lottery Heritage Fund, by the end of the year.

21/34 To agree purchase of benches for Garvestone, Reymerston and Thuxton

The clerk reported that no discount is available for purchasing three benches, and there are no delivery costs for any number. A further donation of £100 towards the benches has been promised by a Garvestone resident and £50 by Reymerston residents. The total so far promised is the cost of one bench (£470) plus £200 leaving £740 shortfall. It was agreed to put posters on the noticeboards inviting further donations and to put this as an item on the next agenda. Mrs Garrod said that there had been a comment on Twitter about the replacement of the Reymerston bench which included pictures of both the Millennial bench on North Green and the bench outside the church. It was clarified that the PC will only be replacing the Millennial bench on North Green.

21/35 To adopt a GDPR Policy and agree the Privacy Notice and Information Audit

The GDPR Policy, Privacy Notice and Information Audit were adopted.

21/36 To review the General Risk Assessment

The revised General Risk Assessment was agreed.

21/37 To receive correspondence

- Yaxham Parish Council – email from the parish clerk asking whether straw from lorries is a problem in the parish and if so whether the PC would like to join in writing to the companies involved. It was agreed that this is a problem and to join with Yaxham PC in writing.
- Breckland Council Enforcement – compliance has been achieved following informal action on the land adjoining the public footpath in North Green, Garvestone, NR9 4RD and the caravan has been removed from the site.

21/38 To receive members' items and items for the next agenda

Mr G Smith reported that there is a large pool of water next to where footpath 11 meets North Green causing walkers to detour from the footpath. An area for parking has been made which may be causing the problem. It was agreed not to take any action at present.

Mr G Smith reported that he intends to apply to join Reymerston Village Hall Committee.

Mr S Smith brought up the poor condition of the B1135 from Dereham to Wymondham. This problem will only get worse with increasing housing development. Mr S Smith suggested that the PC start a campaign with all the parishes along the road for improvements. It was agreed to put this as an item on the next agenda.

21/39 Financial report

a. To approve receipts and payments

Receipts

Tony and Suzanne Cadney	Donation for new bench	£50.00
Total		£50.00

Payments		Net	VAT	Total
Frances Needham	Clerk's pay February 2021	£287.55		£287.55
Norfolk Pension Fund	Pension contribution February 2021	£86.72		£86.72
Total		£374.27		£374.27

b. To agree appointment of an internal auditor for this financial year

It was agreed to appoint Mr N Kennedy to audit the accounts for a fee of £100, if he is willing to do the audit. The clerk will ask.

c. To receive a financial report

The financial report had been sent to councillors before the meeting.

Acceptance of the financial report was proposed by Mr S Smith, seconded by Mrs T Garrod, all agreed.

The next meeting of the Parish Council will be at 7.30 pm on Monday 15 March 2021 virtually by Zoom. The Chair thanked everybody for attending and closed the meeting at 8.51 pm.

Signed.....

Date.....